



PLAINFIELD TOWNSHIP

6292 Sullivan Trail, Nazareth, Pennsylvania 18064

BOARD OF SUPERVISORS

Phone: 610-759-6944

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www.plainfieldtownship.org

MEETING AGENDA:

DATE: Wednesday, December 10, 2025 at 6:00 P.M.

LOCATION: Plainfield Township Municipal Building

ADDRESS: 6292 Sullivan Trail, Nazareth, PA, 18064

I. CALL TO ORDER – CHAIRMAN, KEN FIELD

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL – PAIGE STEFANELLI, TOWNSHIP MANAGER

Ken Field, Chairman	Paige Stefanelli, Township Manager
Glenn Borger, Vice Chairman	David Backenstoe, Esq., Solicitor
Nolan Kemmerer, Supervisor	Dave Crowther, KCE
Jonathan Itterly, Supervisor	Kevin Horvath, KCE
Kenneth Fairchild, Supervisor	Nicholas Steiner, Finance Director
	Amy Kahler, Secretary/Permit Coordinator

IV. GUEST SPEAKERS/PRESENTATIONS:

1. Grand Central Sanitary Landfill (Waste Management) Monthly Update – Adrienne Fors
2. Meyner Center for the Study of State and Local Government- Proposal for Organizational Assessment and Strategic Planning – Jennifer Smethers
3. The Cubes at Wind Gap- Plan Update and Extension of Time Request – Attorney Marc Kaplin
4. Wind Gap Municipal Authority- Permit Fees Waiver Request- Attorney Chad DeFelice

V. SECRETARY – AMY KAHLER:

1. Board of Supervisors Meeting Minutes- November 10, 2025 DRAFT
2. Board of Supervisors Meeting Minutes- November 19, 2025 DRAFT

VI. FINANCE DIRECTOR – NICHOLAS STEINER:

1. Review and Approval of Treasurers Report including Accounts Payable (\$286,001.72)

2. Acknowledgement of Billing Change for Slate Belt Regional Police Department for 2026

VII. TOWNSHIP ENGINEER REPRESENTATIVE – DAVE CROWTHER:

A. Updates and Discussion:

1. None

B. For Consideration:

1. Knitters Hill Rehabilitation and Expansion- Finalization of Remaining Items

VIII. TOWNSHIP MANAGER – PAIGE STEFANELLI:

A. Resolutions:

1. Consideration of Adoption of Resolution No. 2025-28 Fixing Tax Rate for Fiscal Year 2026 at 9.5 Mills
2. Consideration of Adoption of Resolution No. 2025-29 Approving the 2026 Plainfield Township Budget
3. Consideration of Adoption of Resolution No. 2025-30 Appointing Two (2) Alternate Planning Commission Members

B. Personnel:

1. Consideration of Amendments to Township Manager Employment Agreement
2. Consideration of Approval for Job Descriptions Update: Township Manager, Finance Director, Secretary/Administrative Coordinator, Zoning Officer, Public Works Director, Special Projects Coordinator and Planning Commission Secretary
3. Consideration of Approval to Hire One (1) Part-Time Seasonal Road Department Employee

C. New Business:

1. Extension of Time Request- PC-2022-010- RPM Metals Recycling- *June 30, 2026*
2. Extension of Time Request- PC-2024-008- Estates of Shady Lane- *March 31, 2026*
3. Extension of Time Request- PC-2024-005- Grand Central Sanitary Landfill- *January 15, 2026*
4. Extension of Time Request- PC-2022-023- Colton RV- *December 31, 2026*
5. Extension of Time Request- PC-2021-008- Gall Farm Preserve Phase 1A- *July 1, 2026*
6. Acknowledgement of 2025 Plainfield Township MS4 Audit Report
7. Discussion and Possible Action on Act 537 Plan Amendments
8. Acceptance of Resignation Letter from Emergency Management Coordinator (EMC)
9. Approval of Plainfield Township Annex Update- Hazard Mitigation Plan and Updated Emergency Operations Plan (EOP)
10. Approval and Advertisement of 2026 Plainfield Township Meeting Schedule

11. Authorization to join Pen Argyl School District's Petition regarding 1990 Ford Series 655C Backhoe
12. Consideration of Adoption for Ordinance No. 431 pertaining to Working Supervisors
13. Consideration of TWG Security Quotes for ACM Services (Cloud or Server)

IX. SOLICITOR'S REPORT – (DAVID BACKENSTOE, ESQ.)

1. Plainfield Township v. NBMA EHB#2023088- New Case Management Order (CMO) as of 10/30/2025
2. Discussion and Consideration of Intermunicipal Agreement between Plainfield Township, Bushkill Township, and Moore Township

X. ROAD REPORT, PLANNING and ZONING REPORT, RECREATION BOARD AND FIRE COMPANY and AMBULANCE REPORTS:

1. Planning and Zoning Report – November 2025
 - a. Consideration of Approval Year End Zoning Hearing Board Report per MPC Requirements
 - b. Consideration of Approval Year End Planning Commission Report per MPC Requirements
2. Road Department Report– November 2025
3. Fire Company and Ambulance Report– November 2025
4. Recreation Board Report- Brianne Kemmerer– None

XI. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:

1. Slate Belt Regional Police Department Report– November 2025/December 2025
2. Slate Belt Regional Police Department Feasibility Project- *Tabled*

XII. CITIZEN'S AGENDA/NON-AGENDA (*Only persons who have signed the Sign-In Sheet by 6:15 PM will be allowed to speak. There is a 3-minute time limit for speakers*):

XIII. BOARD OF SUPERVISORS REPORTS:

1. Kenneth Field
2. Glenn Borger
3. Nolan Kemmerer
4. Jonathan Itterly
5. Kenneth Fairchild

XIV. ADJOURNMENT