



Official Use Only:

Permit # _____

Date received / Resubmission Date: _____

Zoning Permit Application

Complete all information or check N/A if not applicable; if other permits are applicable, they are due at the time of the zoning permit application, unless prior approval for later submission was provided by the Township.

Your application will be denied by Township Permit Coordinator/Zoning Officer if incomplete.

(If you are unclear on how to complete the application, please submit a zoning inquiry request to zoning@plainfieldtownship.org; include your name, property address and your specific question.)

Permit application/resubmission will be reviewed within 30 days of a complete submission per 27-802.1.D(1)

Additional Supplemental Permit Applications may be Required
(all forms and maps referenced are available at www.plainfieldtownship.org)

Check here if this is a resubmission: _____

Location Address: _____

Parcel #: _____ -0626 **Lot Size:** _____ acres

Subdivision Name: _____ **Lot #:** _____

Proposed Project: _____

Zoning District and Overlays (circle all applicable for the location address):
(reference zoning map under Zoning Dept.: www.plainfieldtownship.org)

FF	HI	I-BP	VC
SR	GC	GI	Steep Slope overlay
PR	GC-50	SW	Alluvial Soil overlay
VR	CI	BMC	Flood Hazard overlay

Is the Project Site located in a Special Flood Hazard Area?

(reference Flood Hazard map under Zoning Dept.):

- ☐ Yes*
☐ No

**If Yes, the Plainfield Township Floodplain Permit Application is required.*

Is the Project Site located within a reserved area of the Plainfield Township Official Map?

(reference Official map under Planning Dept.):

- ☐ Yes* _____
☐ No

**If Yes, additional restrictions and approvals may apply – explain and/or contact Zoning Dept..*

CONTACT INFORMATION:

Applicant Name: _____

Address: _____

Phone Number: _____

Email: _____

Owner Name(s): _____

Address(es): _____

Phone Number(s): _____

Email(s): _____

Professional Contractor Name: *(required only for all commercial applications & new residential dwelling)*

Plainfield Township Contractor's License #: CL - _____

Expiration Date: _____

☐ Check if application is enclosed / in process

Phone Number: _____

Email: _____

Professional Engineer/Consultant Name: *(required if grading or drainage plan is required per code)*

Address: _____

Phone Number: _____

Email: _____

CHARACTERISTICS OF EXISTING PROPERTY:

What is the Existing Established Principal (Primary) Property Use(s)?:

- | | |
|------------------------------------|---|
| <input type="radio"/> Residential | <input type="radio"/> Business/Medical Office |
| <input type="radio"/> Commercial | <input type="radio"/> Educational |
| <input type="radio"/> Industrial | <input type="radio"/> Agricultural |
| <input type="radio"/> Recreational | <input type="radio"/> Other _____ |

Description of existing Principal-use:

Is there an Existing Waterbody located on property?: *(Check all that apply)*

- | | |
|--|---|
| <input type="radio"/> Wetland | <input type="radio"/> Stormwater Culvert/Pipe |
| <input type="radio"/> Stream | <input type="radio"/> N/A |
| <input type="radio"/> Stormwater swale | <input type="radio"/> Other: _____ |

Existing Roadway to which the driveway exits/will exit:

Road Name: _____

(check one)

- ☐ Township owned
- ☐ State/PennDOT owned*
- (a copy of the associated PennDOT Highway Occupancy Permit (HOP) may be requested)
- Contact PennDOT to obtain a copy (484) 541-1169; www.epermitting.penndot.gov*
- ☐ Other: _____

Type of Sewage Disposal existing for principal-use:

- ☐ N/A
- ☐ Public
- ☐ Private : *circle one*: Septic Tank with field OR Holding Tank/Cesspool

Date last tank inspection/pump: _____ *(requested for Act 537 compliance)*

Type of Water Supply existing for principal-use:

- ☐ N/A
- ☐ Public
- ☐ Private (Well, Cistern)

Existing Approved Improvements/Accessory uses:

(Check all that apply, only count a structure once, provide # if more than one exists)

- | | |
|--|---|
| <input type="radio"/> Commercial Bldg. (#:_____) | <input type="radio"/> Swimming Pool |
| <input type="radio"/> Apartment/Rental (# of units: _____) | <input type="radio"/> Shed (< 500 sq. ft) (#:_____) |
| <input type="radio"/> House/Dwelling (#:_____) | <input type="radio"/> Commercial Sign (#: _____) |
| <input type="radio"/> Driveway/Access Drive (#: _____) | <input type="radio"/> Agricultural Barn |
| <input type="radio"/> Parking lot | <input type="radio"/> No-impact Home-Based Business |
| <input type="radio"/> Detached Garage (\geq 500 sq. ft) | <input type="radio"/> Home Occupation |
| <input type="radio"/> Pole Barn | <input type="radio"/> Stormwater Culvert/Pipe |
| <input type="radio"/> Patio (#:_____) | <input type="radio"/> Stormwater Management BMP |
| <input type="radio"/> Deck (#:_____) | <input type="radio"/> Other_____ |
| <input type="radio"/> Fence | |

Further Description of Existing Property:

***Ensure that the location and dimensions of all the above existing features
are depicted on the Zoning Drawing***

CHARACTERISTICS OF PROPOSAL:

Proposed Use of Property and/or Proposed Structure:

- | | |
|------------------------------------|---|
| <input type="radio"/> Residential | <input type="radio"/> Business/Medical Office |
| <input type="radio"/> Commercial | <input type="radio"/> Educational |
| <input type="radio"/> Industrial | <input type="radio"/> Agricultural |
| <input type="radio"/> Recreational | <input type="radio"/> Other _____ |

Description of Proposed-use and Structure:

(Provide the following as applicable: building materials, proposed use of structure/area, proposed erosion and sedimentation controls, proposed stormwater management controls, etc.- all information should be supported on drawing provided)

Proposed Improvements to be permitted under this application: *(Check all that apply)*

* = Building permit application required; additional fees due

∞ = Grading Plan required (Applicant must obtain engineer to meet 27-412) – additional fees may apply
(NOTE: Grading plan may be required at any time if needed for zoning decision)

@ = Grading and Drainage Plan required

(Applicant must obtain engineer to meet Ch. 23; additional fees will apply for Twp. Eng. review/approval of plan)

¥ = Driveway Permit required – additional fees due

- | | |
|---|--|
| <input type="radio"/> Commercial Bldg./Units*∞ (#:____) | <input type="radio"/> Ground Mounted Solar Panels*
<i>(NOTE: Roof-mounted Panels only require Building permitting)</i> |
| <input type="radio"/> Residential Dwelling*∞ | <input type="radio"/> No-impact Home-Based Business
<i>(additional application required)</i> |
| <input type="radio"/> Residential Rental* (#: ____) | <input type="radio"/> Home Occupation <i>(if public interface*)</i> |
| <input type="radio"/> Driveway/Access Drive ¥∞ (#: ____) | <input type="radio"/> Demolition <i>(if utilities are present*)</i> |
| <input type="radio"/> Parking Lot / addition*∞ | <input type="radio"/> Grading/earth disturbance (< 1 acre) |
| <input type="radio"/> Building Addition*∞ | <input type="radio"/> Stream or Wetland impact, Culvert installation/adjustment ∞ <i>(Support of coordination with PADEP required)</i> |
| <input type="radio"/> Detached Garage/
Pole Barn* (≥ 500 sq. ft) | <input type="radio"/> Stormwater Management BMP Installation/Impact @ |
| <input type="radio"/> Patio (with roof*) | <input type="radio"/> Timber Harvest
<i>(if > 12 trees cut per wooded acre; E&S plan required)</i>
wooded acreage: _____ ac.,
trees to be cut: _____ |
| <input type="radio"/> Deck <i>(if > 30" off ground*)</i> | <input type="radio"/> Earth disturbance 1 acre or greater @
<i>(Support of NPDES Permit required)</i> |
| <input type="radio"/> Fence / Wall <i>(if > 4ft*)</i> | <input type="radio"/> Other _____ |
| <input type="radio"/> In-ground Swimming Pool*∞ | |
| <input type="radio"/> Above-ground Swimming Pool* | |
| <input type="radio"/> Shed (< 500 sq. ft) | |
| <input type="radio"/> Commercial Sign* (#: _____) | |
| <input type="radio"/> Agricultural Barn <i>(must support approved Agricultural Principal-use)</i> | |

Proposed Dimensions: N/A: _____

Height: _____

Length: _____

Width: _____

Proposed Bedrooms/Bathrooms: N/A: _____

Number of Proposed Bedrooms: _____

Number of Proposed Bathrooms: _____

Half: _____ Full: _____

Type of Proposed Heating: N/A: _____

☐ No change ☐ Coal

☐ Gas/Propane ☐ Oil

☐ Electric ☐ Wood

☐ Other: _____

Septic System :

Proposed new system, impact within 10 ft., modification to existing system required to accommodate the proposal?

☐ Yes*

☐ No

**If Yes, Sewage Enforcement Officer review may be required, additional permitting may apply; contact Township SEO.*

Improvement Costs

(required for commercial/ new homes only):

Total Cost of Improvement: _____

Commercial/Multi-family properties only:

Employees:

Current # of Employees: _____

Proposed # of Employees: _____

Parking:

Current # of Off Street Parking Spaces: _____

Proposed # of Off Street Parking Spaces: _____

Any Additional Information for the Zoning Officer to consider in determination:

(i.e. Zoning relief granted/required (provide appeal #s for variances or special exceptions if already granted), status of existing open permits on the property, existing non-conformities (registration required), etc.)

NOTE:

Once a property reaches 10,000 sq. ft. of applicable impervious, an Engineered Drainage Plan may be required.

For Official-use only

Building Coverage Measurements:

Current Building Coverage: _____ sq. ft. + Proposed Building Coverage: _____ sq. ft.

Total Building Coverage: _____ sq. ft.

Impervious Coverage Measurements:

Current Impervious Coverage: _____ sq. ft. + Proposed Impervious Coverage: _____ sq. ft.

Total Impervious Coverage: _____ sq. ft.

Instructions for Zoning Drawing

Samples provided on next page

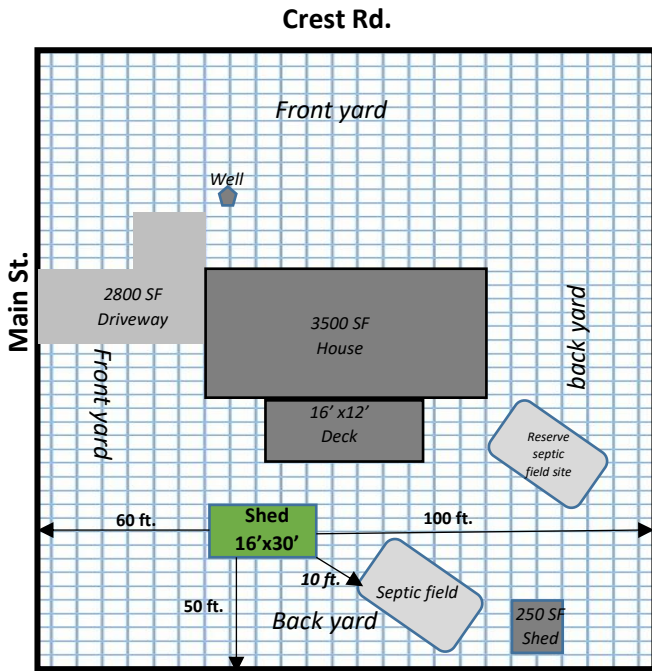
The following information is required to be provided on the Zoning Drawing (NOTE: All required zoning drawing information may be provided on a Grading or Drainage Plan if required in lieu of submitting a separate Zoning Drawing, however ensure that the title block includes "Zoning Drawing" as well)

- All Property Lines
 - Label front yard(s) and provide road name(s) *(NOTE: your front yard extends the full width of the lot between the principal building and the front lot line or side street lot line (per 27-202). If your property fronts on more than one road, you may not have a side yard)*
- Label and depict all existing features/structures, provide square footage
- Label and depict all proposed features/structures, provide proposed square footage
- Measurements in feet from each property line for all proposed structures
- Label and depict on-lot well and septic
 - Provide set-back measurements in feet from all proposed structures *(minimum 10 ft. set-back is recommended to limit impacts, NOTE: the property owner is fully responsible for the function and maintenance of on-lot utilities)*
- Label and depict on-lot Stormwater Management BMPs *(Set-back measurements are required to be shown in ft. per 23-304.9.D; Township Engineer review of proposal will be required if the below set-backs cannot be met)*
 - 100 ft. setback from well,
 - 10 ft. set-back if structure is proposed downslope of existing building/100 ft. set-back if structure is proposed upslope of existing building
 - 50 ft. set-back from septic system
 - 100 ft from the property line unless documentation is provided to show that all setbacks from wells, foundations and septic drainfields on neighboring properties will be met.
- Measurement labels between features is encouraged
- If earth disturbance is proposed, an Erosion and Sedimentation (E&S) Control plan should be provided depicting Limit of Disturbance, proposed grading and controls to minimize accelerated erosion and sedimentation during construction
 - E&S plan is required under the Township's State MS4 permit requirements
 - If assistance is required, first reference the E&S tab on the www.northamptoncd.org; if assistance is still needed, submit a zoning inquiry to the Zoning office or contact a professional engineer

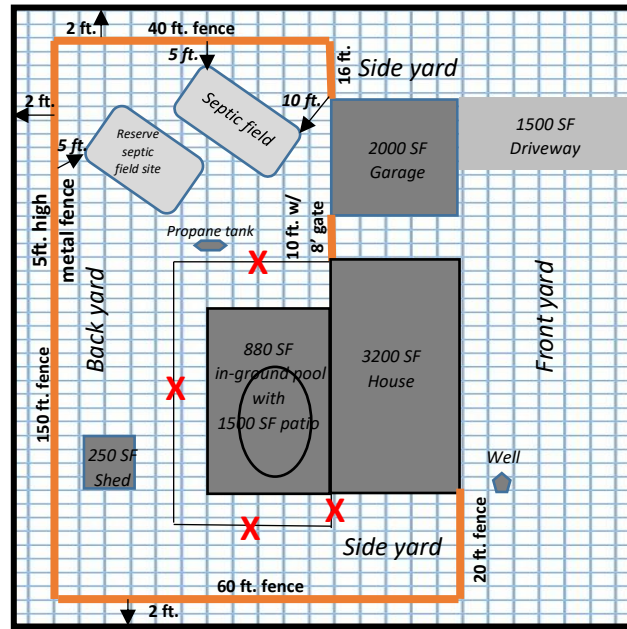
NOTE: *The Zoning Office is **NOT** responsible for providing dimensions pertaining to the property location; if assistance is required, it is recommended to contact a professional land surveyor, landscape architect or engineer.*

Zoning Officer may also be able to provide field assistance as schedule allows. Prior to application submission, please complete and submit a zoning inquiry to zoning@plainfieldtownship.org if you require assistance, form can be found of the Township's website under FORMS. NOTE: zoning inquiries are handled on first come, first serve basis during set office and field hours.

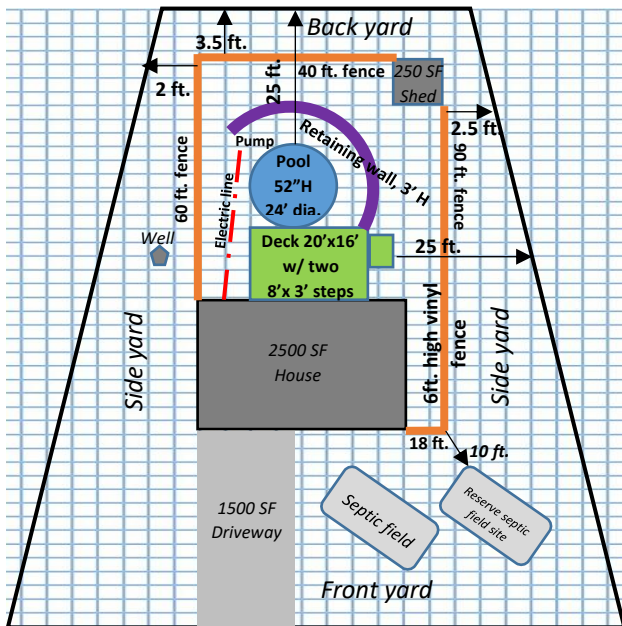
SAMPLE ZONING DRAWINGS



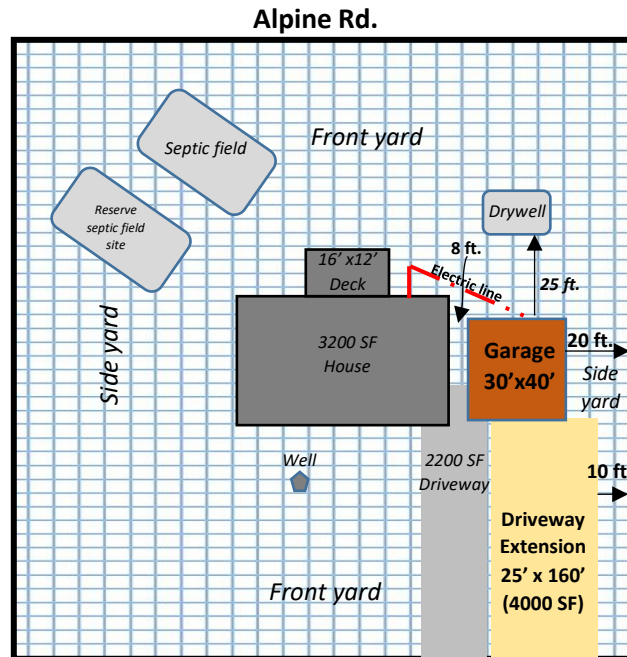
Proposed Second Shed



Proposed Fence and removal of existing fence



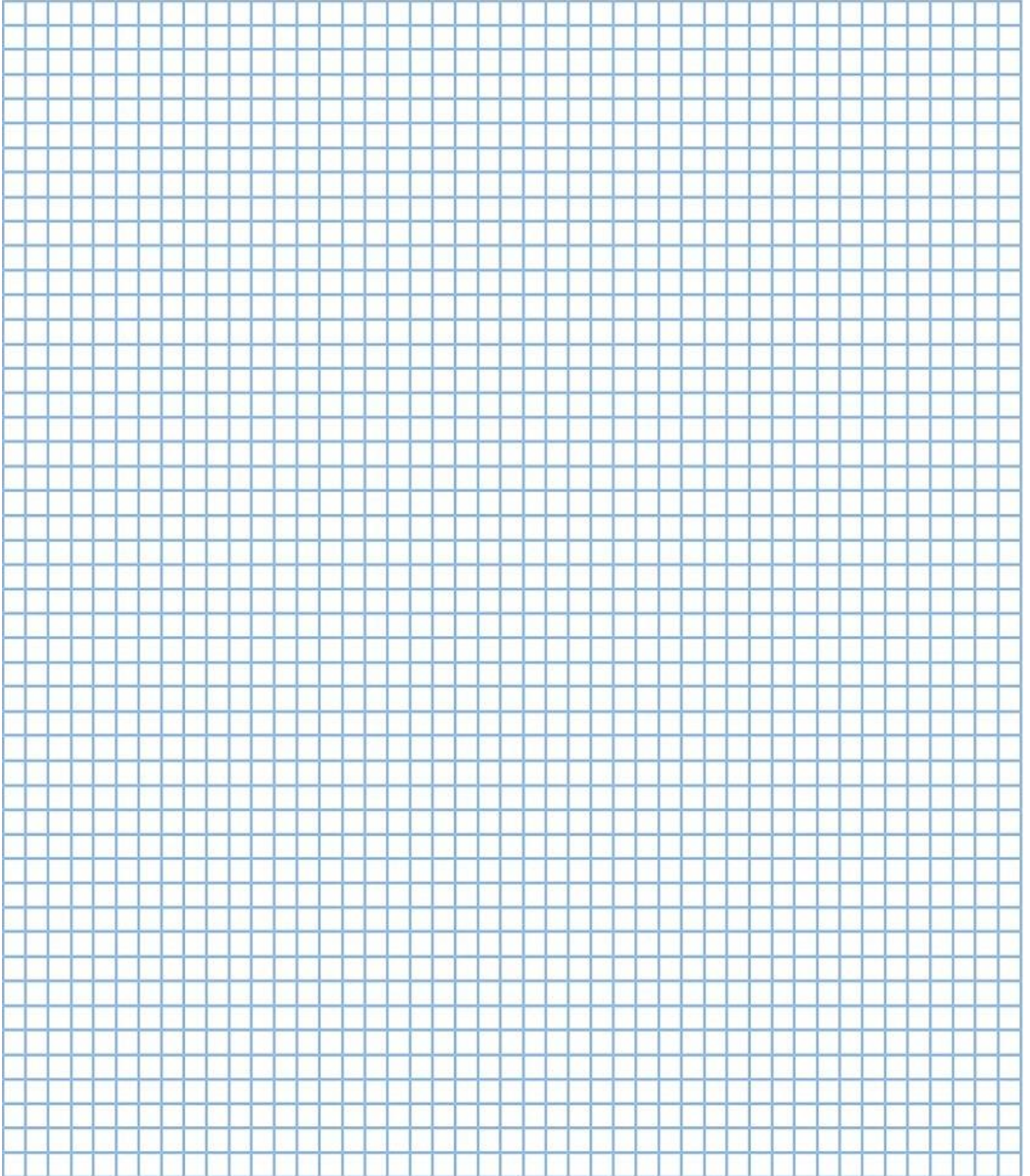
Proposed Above-ground pool with deck, wall & fence



Proposed Detached Garage with driveway expansion

ZONING DRAWING

(check here if provided on separate page ____)



Scale (optional): One Square = _____ ft.

REMINDER: If additional permit applications are required, it is requested that all permit applications with applicable fees be provided with the initial zoning permit application to assist in permit coordination with Building Code Dept. (Keycodes).

If this is not possible please contact the Township to discuss prior to application submission; 610-759-6944, zoning@plainfieldtownship.org.

CERTIFICATIONS:

The Applicant hereby certifies that all information on this application is correct and the work will be completed in accordance with the “approved” plan and any additional approved building code requirements adopted by Plainfield Township, as applicable. The Property Owner and Applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, wetlands, steep slopes, etc. Issuance of a permit and approval of documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances in Plainfield Township or any other governing body. The Applicant certifies he/she understands all the applicable codes, ordinances and regulations and is responsible for all review costs incurred for the proposed project.

The Applicant hereby agrees that the Applicant will waive any claim for vested rights that is based on any information that the Applicant has supplied to Plainfield Township. If any of the information that the Applicant supplied to Plainfield Township is erroneous, whether it be intentional or unintentional, then the Applicant waives any claim that the applicant may have to continue to the work outlined in the building permit.

Application for a permit shall be made by the Property Owner or lessee of the building of structure, or Authorized Agent of either, or by the contractor employed in connection with the proposed work.

I hereby certify the Zoning Officer or the Zoning Officer’s authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the Plainfield Township Zoning Ordinance applicable to such permit.

I hereby certify that the proposed work is authorized by the Property Owner of record and that I have been authorized by the Property Owner to make this application as their Authorized Agent and we agree to conform to all applicable laws of this jurisdiction.

Signature of Applicant

Date

Print name of Applicant

Signature of Owner (if different from Applicant)

Date

Print name of Owner

*Form Revision Date:
8/16/2023*