

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
MAY 8, 2019**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, May 8, 2019 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Randy Heard, called the meeting to order at 6:59 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Randy Heard, Vice Chairman, Glenn Borger, Joyce Lambert, Jane Mellert, and Stephen Hurni.

Also present were Treasurer, Katelyn Kopach, Administrative Assistant, Paige Stefanelli, Township Manager, Thomas Petrucci, Township Engineer, Michael Kukles, and Solicitor, David Backenstoe, Esq.

I. SECRETARY–THOMAS PETRUCCI:

1. Executive Session (Personnel) Announcement: Wednesday, May 8, 2019 (6:30 PM):

Township Manager, Tom Petrucci, announced that an Executive Session was held from 6:30 PM to 7:00 PM to discuss personnel matters.

ACTION: Motion was made by Stephen Hurni and seconded by Jane Mellert to approve Administrative Assistant, Paige Stefanelli, to shadow the Township's current Building Code Official (BCO). Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Approval of the April 10, 2019 Regular Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Jane Mellert to approve the April 10, 2019 Regular Meeting Minutes with corrections as noted. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. Approval of the April 25, 2019 Special Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve the April 25, 2019 Special Meeting Minutes with the most recent

version sent out on May 8, 2019. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

4. Request for Special Meetings – Wednesday, May 22, 2019 (Consideration of Grand Central Sanitary Landfill, Inc. Slate Belt Heat Recovery Center Preliminary Land Development/Major Subdivision Plan); Thursday, May 23, 2019 (Consideration of Grand Central Road Bridge Replacement Bids Received; Consideration of Conditional Approval for Grand Central Sanitary Landfill, Inc. pH Adjustment 900 Square Feet Building Land Development; Consideration of Submitted Act 537 Plan Proposals):

Township Manager, Tom Petrucci, confirmed that there will be a special meeting held on May 22, 2019 for the Board of Supervisors and Planning Commission for consideration of the Grand Central Sanitary Landfill, Inc. Slate Belt Heat Recovery Center Preliminary Land Development/Major Subdivision Plan. On May 21, 2019, the Township will be meeting with two of the four firms for the Act 537 Plan. Additionally, there will be a special meeting held on May 23, 2019.

ACTION: Motion was made by Joyce Lambert and seconded by Chairman, Randy Heard, to approve the special meeting requests for the Board of Supervisors for the month of May 2019 as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

5. License Agreement Approval: Use of Municipal Building Tennis Courts (Wednesdays from 6:00 P.M. to 7:00 P.M. commencing on June 19, 2019 running through August 14, 2019):

Ms. Laura Miller was present from the Slate Belt YMCA. Ms. Miller requested to utilize the tennis courts for a youth program. She noted the youth program is for ages 6-10. A license agreement has been provided to the Township. Mr. Petrucci questioned the Board on a possible fee for renting the tennis courts as the courts have never been officially rented previously. Mr. Petrucci recommended that the fee be a nominal fee or waived all together.

ACTION: Motion was made by Glenn Borger and seconded by Jane Mellert to waive the rental fee for the Slate Belt YMCA utilizing the Plainfield Township Tennis Courts. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

Ms. Miller will provide a Certificate of Insurance to Plainfield Township as well.

6. Letter of Support Request – Lower Mount Bethel Township Biosolids Position:

Township Manager, Tom Petrucci, stated that a letter has been received from Lower Mount Bethel Township regarding their position on biosolids. The letter requested a letter of support from Plainfield Township. Ms. Mellert stated that from their letter, it seems they are interested in better enforcement and further testing of additional chemicals/possible hazards. To date, the Board has not seen the specific write up by Lower Mount Bethel Township regarding their specific position- only the letter requesting Plainfield Township's support. Solicitor Backenstoe noted that the Board should first request a copy of the biosolids position letter prior to issuing a letter of support. Mr. Petrucci will request a copy of that letter.

7. Grand Central Sanitary Landfill (Waste Management) Monthly Update:

Mr. Michael Brennon and Ms. Adrienne Fors provided an update on Grand Central Sanitary Landfill. The well drilling project is 95% completed. Capping will also be completed by the end of the month. A bypass flare was also installed on the property. Ms. Mellert questioned how the recycling event turned out. Ms. Fors noted that the event went very well. They had a smaller amount of cars this year, however, there were more items to be collected than last year.

II. TREASURER – KATELYN KOPACH:

1. Approval of the April, 2019 General Fund Disbursements (\$222,151.30):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the April, 2019 General Fund Disbursements in the amount of \$222,151.30. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Approval of the April, 2019 Treasurer's Report:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the April, 2019 Treasurer's Report. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. Review/Approval of Non-Uniform Pension Plan (Girard Pension Services, LLC) 1st Quarter 2019 Investment Report:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the Non-Uniform Pension Plan (Girard Pension Services, LLC) 1st Quarter 2019 Investment Report. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

4. Resolution #2019-12: Uninvest Bank and Trust Corporate Authorization Resolution:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve Resolution #2019-12: Uninvest Bank and Trust Corporate Authorization Resolution. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

III. TOWNSHIP ENGINEER – MICHAEL KUKLES, P.E.:

1. 616 Youngs Hill Road Dog Kennel/Training Facility- Letter of Credit Reduction Request #1- Received April 23, 2019:

Township Engineer, Mike Kukles, had prepared a Letter of Credit Reduction request for 616 Youngs Hill Road. Mr. Kukles received a letter from Ms. Renee Hall on April 23, 2019 regarding a credit reduction. There were several items where the requested amount differs from Mr. Kukles' findings. Explanations of Mr. Kukles findings were provided to the Board. Mr. Kukles recommended to reduce the Letter of Credit amount by \$80,986.50 from \$139,731.60 currently held to \$58,745.10 contingent upon his office receiving As-Built Plans. The majority of site work has been completed.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to Letter of Credit Reduction Request #1 in the amount of \$58,745.10 for 616 Youngs Hill Road contingent upon Ott Consulting, Inc. receiving As-Built Plans. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

IV. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. Slate Belt Multi-Municipal Comprehensive Plan – Monthly Update:

Township Manager, Tom Petrucci, provided an update regarding the Slate Belt Multi-Municipal Comprehensive Plan. Below is an executive summary of the Slate Belt Multi-Municipal Comprehensive Plan Advisory Committee meeting held on Wednesday, May 1st, 2019:

- There remains a fairly significant difference of opinion between certain communities (namely Plainfield Township and Lower Mount Bethel Township) and the LVPC with respect to the land use component of a multi-municipal comprehensive plan. The Township Manager raised the point early on during last night's meeting that the adoption of a multi-municipal comprehensive plan does not in of itself mean that every land use is accounted for within each municipality that adopts the multi-municipal comprehensive plan. It is the understanding of Township officials that only upon the adoption of a multi-municipal zoning ordinance would the land use component of a multi-municipal comprehensive plan become effectuated. Becky Bradley indicated that there is existing case law that would seemingly allow for communities to provide for each use within the comprehensive plan and that separate adoption of zoning ordinances would not be required. She is sending out the case law for the review of each community. Terry Kleintop again raised the point later in the meeting with respect to the requirement to adopt separate zoning ordinances, and it is clear that the LVPC exhibits a strong opinion with respect to this matter.
- Unanimous voting was agreed upon following significant discussion that took place. Each participating community has one vote. A revised Intermunicipal Agreement will be sent out by the LVPC for the approval of each community.
- Township Manager Petrucci was appointed as the Chairperson of the Slate Belt Multi-Municipal Comprehensive Plan Advisory Committee; Jennifer Smethers (Township Manager, Lower Mount Bethel Township) was appointed as Vice Chairperson. Plainfield's representatives are myself, Steve Hurni, and Terry Kleintop. All interested parties may attend the meetings and offer discussion.
- The Intermunicipal Agreement will be revised to allow for three representatives of the community at the choosing of the community, provided that at least one representative is an elected official of the municipality.
- The allocation of funds from Slate Belt Rising **must** be expended by **September 30th**.
- The LVPC will invoice for their services every other month.
- Comments on the proposed Planning Services Agreement, which is included within the attached PDF, must be received by May 8th. That does not leave much time to review/comment.
- With respect to the proposed logo for the plan, it was unanimous that the logo as proposed should be revised. I suggested that the existing Slate Belt re-branding

design language be utilized or somehow incorporated overall in a way that includes all of the communities.

- Meetings will be held on the 1st Wednesday of every month at Weona Park.
- It is readily apparent that the future success of adopting the Comprehensive Plan is predicated on actively involving the governing bodies of each community as this process unfurls. To that end, the Township Manager will keep a standing agenda item for each regular Board meeting towards the beginning of each meeting agenda in order to provide the Board of Supervisors with monthly updates about how the plan is progressing.

Mr. Petrucci noted that in reference to each community having one vote per municipality, this will allow for issues to be worked out and will assist the communities in discussions moving along.

Mr. Petrucci noted that there will be three representatives for each community. Resident and Steering Committee member, Terry Kleintop, requested that there be four representatives on the committee for discussion. Mr. Petrucci will be the Chairperson for this committee. Ms. Jennifer Smethers will be the Vice Chairman. Mr. Petrucci will request to have this item put on the agenda for the upcoming Lehigh Valley Planning Commission meeting.

2. MS4 Stormwater Management Program Annual Meeting:

With respect to the MS4 permit, the Township is required to hold an annual meeting. This meeting will need to be sooner as the deadline has now been made to June 30th, 2019. Prior to that change, the deadline was September 30th, 2019.

Mr. Petrucci noted that the Township is working with the Wildlands Conservancy in order for the Township to have a better ability to receive the grant and to also assist with the scope of work for streambank restoration requirements. The items below were discussed during the meeting:

- A brief summary of the accomplishments of the Stormwater Management Program, listed as follows:

(MS4 Permit Year 1)- September 30, 2018 to June 30, 2019

1. *In direct consultation with the Wildlands Conservancy, the Township submitted a \$100,000.00 (with a \$100,000.00 match from the Township) C2P2 grant application to DCNR for the streambank restoration projects that are required by the Township's*

Pollution Reduction Plan for the current MS4 permit. The Township also clarified the streambank restoration requirements with PA DEP officials.

2. *Worked with the Northampton County Conservation District to develop a Memorandum of Understanding, which was the first of its kind in Northampton County, to formally articulate and define the stormwater compliance activities that will be conducted by the Township and the District.*
3. *Uploaded the current stormwater mapping (including outfalls, inlets, basins, etc.) to the Township's GIS system for ease of reference/use.*
4. *Will continue to document inlet cleaning and work on the Good Housekeeping BMP.*
 - Affording interested persons the opportunity to make oral statements concerning the Stormwater Management Program
 - Consideration of relevant written materials that interested persons submit concerning the Stormwater Management Program
 - Consideration of public input in making adjustments to the 2019-2020 implementation plan for the Stormwater Management Program.

No public comment was made at this time. All interested parties were in agreement with the Stormwater Management Program.

3. Official Map (Draft 5) Review:

Mr. Petrucci provided a brief overview of the 5th draft of the Official Map. Mr. Petrucci noted that after speaking with Ms. Adrienne Fors, Ms. Fors requested that the line on the draft in Grand Central Woods does not exceed where the Solid Waste Zoning District is. Additionally, Mr. Petrucci spoke to the Lehigh Valley Planning Commission and they noted that they will not comment or provide a review on informal submissions or requests.

Mr. Michael Brennon was also in attendance from Waste Management. Mr. Brennon does not believe that the easement section on the map should be included. Township Engineer, Mike Kukles, disagrees with Mr. Brennon. Mr. Kukles added that the haul road is something the Township does intend to protect in the future. Mr. Brennon stated that there are additional options for the trail connection and he does not believe that the haul road shall be shown on the Official Map. The Township is not in agreement and believes that the haul road should be included on the draft Official Map. Mr. Petrucci questioned Solicitor Backenstoe on whether having that area identified within the Official Map would revoke the rights of the easement agreement. Solicitor Backenstoe noted that this would not affect their rights of the Easement. The only time this would be affected would be if land development were to be proposed which they will need to acquire another interest. Mr. Michael Brennon pointed out in the easement that there can be other

improvements done to the area aside from the haul road. Ms. Mellert noted that there are other companies in the area of Grand Central that are utilizing the haul road, although Grand Central does not own the buildings. Solicitor Backenstoe stated he does not believe that Waste Management can use the haul road once they have closed their facility. His interpretation of the easement is that nothing additional can be erected in that area aside from the haul road which is existing. Representatives of Waste Management stressed their opposition to the placement of Greenways in the area of the easement/haul road.

Ms. Adrienne Fors noted that there is around 9 years of capacity left for the landfill. In approximately 2 years, Grand Central may apply for an expansion. This request would need to be heard by the Planning Commission and the Zoning Hearing Board.

Mr. Petrucci will revise the placement of the Greenways line on the draft in Grand Central Woods to ensure the line does not exceed the Solid Waste Zoning District. Mr. Petrucci recommended to move forward with adopting the Official Map under the Municipalities Planning Code (MPC). Ms. Mellert questioned whether there are any regulations under the Pennsylvania State Law regarding footage requirements from walking trails. Mr. Petrucci noted there are zoning requirements which Grand Central currently meets. There are no walking trail provisions within the Plainfield Township Zoning Ordinance to date. Ms. Fors questioned why the map was not done by a survey. Mr. Petrucci noted that the Township can utilize the GIS system in order to get the specific area. The Township will use its' best judgement for location area. Mr. Hurni questioned about the buffer measurements and where that would begin. Mr. Petrucci noted that the measurements begin at the top of the streambank which is where sedimentation stops and hard ground begins. Mr. Petrucci added that any land development submissions would need to be survey located.

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to make minor line adjustments in reference to Grand Central Woods and to send the 6th draft of the Official Map for Plainfield Township to the Lehigh Valley Planning Commission (LVPC) and the Plainfield Township Planning Commission to undertake the adoption process. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

4. Proposed Appalachian Trail Ordinance/Appalachian Trail Conservation Overlay District (DRAFT)- Authorization to Proceed with Removal of Timber Harvesting Provisions (Part 1- Tree Protection and Timber Harvesting)/Release to Public/Conduct Public Hearing and Advertise as per Municipalities Planning Code (MPC):

Mr. Petrucci noted that only provisions relating to the Appalachian Trail will be adopted at this time. Solicitor Backenstoe added that provisions regarding Timber Harvesting are

already in place with the Township's current ordinance. The new version of the Timber Harvesting ordinance clarifies specific areas, however, this portion was removed from the proposed draft Appalachian Trail Ordinance/Appalachian Trail Conservation Overlay District and will be addressed at a later date.

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to move forward with the adoption process for the proposed Appalachian Trail Ordinance/Appalachian Trail Conservation Overlay District Draft and to remove the Timber Harvesting Section Part I from the draft. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

5. Approval to Advertise Amendment to Chapter 15 (Motor Vehicles) of the Code of Ordinances of Plainfield Township: Ordinance No. 392 (DRAFT) – Revised Parking Restrictions on School House Lane:

Mr. Petrucci prepared a draft ordinance to only restrict the parking on the South West side of School House Lane between Teels Road and Aspen Drive in Plainfield Township as previously discussed at the last Board meeting.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to advertise an amendment to Chapter 15 (Motor Vehicles) of the Code of Ordinances of Plainfield Township- Ordinance No. 392 Draft. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

6. Approval to Advertise Subdivision and Land Development Ordinance (SALDO) Amendment: Ordinance No. 393 (DRAFT) – An Amendment Requiring Applicants to Submit Digital Plans for SALDO Applications, including Sketch Plans, Preliminary and Final Major Subdivision and Land Development Plans, Preliminary/Final Minor Subdivisions and Resubdivisions:

Mr. Petrucci noted that this will be an amendment to the current SALDO requiring the submission of digital plans to the Township when applications including Sketch Plans, Preliminary and Final Major Subdivision and Land Development Plans, Preliminary/Final Minor Subdivisions and Resubdivisions are submitted.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to advertise a Subdivision and Land Development Ordinance (SALDO) amendment- Ordinance No. 393 Draft. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

7. Resolution #2019-13: Slate Belt Council of Governments (COG) Articles of Agreement Amendment:

Township Manager, Tom Petrucci, noted that the Slate Belt COG sent the Township a final version of an amendment to the Articles of Agreement. Mr. Petrucci requested that the Board recommend to the COG that the new Executive Director of the COG perform a more thorough review before it is approved.

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to allow the Slate Belt COG Director to perform a more thorough review of the amendment of the Articles of Agreement and to provide comprehensive amendment that includes all potential changes. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

8. Little Bushkill Creek Watershed Management Plan: Approval of Change Order #1 with Hanover Engineering Associates, Inc.:

Mr. Petrucci noted that the Township is at the final stages of completing the Little Bushkill Creek Watershed Management Plan. The Township has been working with Ms. Robin Dingle and Mr. Jason Smith. A change order has been provided to the Board. Mr. Smith put in a lot of hours that he did not bill the Township for. This should be the final change order for this project.

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to approve Change Order #1 with Hanover Engineering Associates, Inc. in reference to the Little Bushkill Creek Watershed Management Plan. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

A final report will be provided to the Board next month.

9. Plainfield Township Fire Company: Financial Requests:

Mr. Petrucci noted that the Fire Company has requested financial assistance with the following projects from the Board of Supervisors:

- Installation of a closed circuit camera system at the main station. The Fire Company has obtained a quote from their current alarm company, which is Protect Alarms, to install a 5 camera system and install a Key FOB on the Main Glass Entrance door. Doing these last 2 items would help to verify any security concerns from having an outside agency (i.e. Suburban EMS) operating out of their building, and all external access would then be controlled by FOB's & Pin

numbers rather than the keys like the front door is currently. The quote for both projects was \$7,120.

- As an FYI, Suburban EMS asked for a price to add a FOB system to the office that they are going to be occupying and are going to handle that so they may install a Knox Locker to keep the ALS Medicines locked up in the station (when they have a medic at station they can run the truck as an ALS truck rather than swapping whole ambulances).
- Paving the entrance way to the Main Station at Sullivan Trail. The entrance is in extremely poor condition, and I believe that the Road Department could conduct this work with the new paver. The Fire Company is willing to share the costs with the Township if need be.

Additionally, the Fire Department submitted a grant request to the Green Knights in the amount of \$3,000.00 to assist in the cost for the system. The Board requested the Fire Department review the possibility of going on COSTARS and to obtain quotes from COSTARS or alternative companies.

10. Consideration of Bids Received on May 7, 2019: Bulk De-Icing Salt:

Mr. Petrucci provided the following chart which notated the bids received regarding Bulk De-Icing Salt.

Bid Tabulation Report
Date: 05/7/2019

Bid Opening Attendance: None in Attendance

Project Title	Bid Proposal for Letting of 05/7/2019 (Bulk De-Icing Salt)			
Municipality	Plainfield Township, Northampton County			
Date/Time Bids Opened and Read Aloud	12:05 PM on 05/7/2019			
Bidder	American Rock Salt Co., LLC	Compass Minerals International	Eastern Salt Company, Inc.	Morton Salt, Inc.
Required Bid Bond (10%) Y/N	NULL- NO BID	NULL- NO BID	Yes	Yes
Required Certificate of Compliance	NULL- NO BID	NULL- NO BID	Yes	No
Bid Proposal Items- As Listed By Bidder				
1,000 Tons Bulk De-Icing Salt Price (FOB) Unit Price Per Ton	NULL- NO BID	NULL- NO BID	\$69.95	\$79.00
1,000 Tons Bulk De-Icing Salt Price (<i>Delivered</i>) Unit Price Per Ton	NULL- NO BID	NULL- NO BID	\$69.95	\$79.14

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to award the Bulk De-icing Salt bid to Eastern Salt Company, Inc. in the

amount of \$69.95 per ton delivered in the total amount of \$69,950.00 (1,000 tons- MORE OR LESS). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

It was noted that the salt will be coming from Massachusetts.

11. West Bangor Veteran's Memorial: Maintenance Items/Future Planning:

Township Manager, Tom Petrucci, noted that the scope of work regarding the West Bangor Veteran's Memorial was discussed with representatives from West Bangor Veteran's Memorial Association. Owen's Monumental (Bangor, PA) recently took a look at the monument and reported that the memorial monolith plaque itself does not have a sufficient level of thickness to remove it from the overall structure.

The West Bangor Veteran's Memorial Association was extremely adamant that the original monolith plaque needs to remain intact and in use. Therefore, it would appear that repointing the structure is the most viable option at this time in order to accomplish that goal. Possible options for the site with a target completion date of the end of the construction season in 2020, included the following:

- Repointing the bricks around the concrete monolith structure
- Installing benches
- Repairing the steps
- Replacement of curbing with new border material
- Replacing the mulch with ornamental stone (ex. river rock)
- Landscaping
- Illumination of United States flag
- ADA compliant parking and path from parking lot to the Memorial (coordination with Hillside Gun Club is required)
- Determination of whether to remove or preserve the large tree

This structure dates back to 1946. Mr. Borger questioned whether concrete can be applied to the memorial as this may be a better option in the long run. The Board was in agreement to make this monument a permanent structure. Mr. Petrucci will have a professional come in and look at the memorial to explore this option- keeping in mind that the original monolith structure must remain intact.

12. Bocce Club Road: Estimated 1,775 tons of 19mm Bituminous Asphalt (\$45.30 per ton) Required for Resurfacing Using Plainfield Township/Wind Gap Borough Paver (Pen Argyl Borough Municipal Limits Encroached):

Mr. Petrucci noted that the Road Department suggested to go through and remediate parts of Bocce Club Road. The Township would utilize the paver and install a 3 inch overlay to make the surface more stable. The road is deteriorating and a base layer needs to be

installed in some areas. The road is approximately 3,410 feet long with a width of 20 feet. The Road Department would install 19mm of a 3 inch base course. The total project will cost \$61,789.20. A portion of the road is owned by Pen Argyl Borough. Shown below is a chart summarizing the projected costs of this project:

2019 Plainfield Township Road Program - Bocce Club Road

Road Name	Total Length of Road (FT)	Width of Road Average (FT)	Additional Square Yardage (SY)	Total Square Yards (SY)	19mm Base Course	Total Estimated Cost of Overlay (\$)
					3"/360 lbs/SY	
					\$45.30	
					Ton	
Collector Roads						
Bocce Club Road- Overall	3410	20	0	7577.78	1364.00	\$61,789.20
Bocce Club Road- Pen Argyl Borough	2490	10	0	2766.67	498.00	\$22,559.40
Bocce Club Road- Plainfield Township	2490	10	0	2766.67	498.00	\$22,559.40
Bocce Club Road- Plainfield Township	920	20	0	2044.44	368.00	\$16,670.40

Total- Plainfield Township	\$39,229.80
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Total- Pen Argyl Borough	\$22,559.40
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Total- Project Cost	\$61,789.20
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Mr. Petrucci will discuss the matter with Pen Argyl Borough in order to identify whether Pen Argyl Borough is in agreement with the project and associated costs and report back to the Board of Supervisors.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to move forward with the Bocce Club Road Restoration Project conditional upon Pen Argyl Borough being in agreement with the project and associated costs. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

13. Approval to Demolish Dog Kennels (Keeping Existing Concrete Pads):

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to demolish the Dog Kennels while keeping the existing concrete pads in place. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

14. Animal Control Officer – Pibbles and Paws: Microchip and Shot Clinic Opportunity with Wind Gap Borough (August 24th – Plainfield Township Community Park):

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to hold a Microchip and Shot Clinic with Animal Control Officer, Pibbles and Paws, and Wind Gap Borough at the Plainfield Township Community Park on August 24, 2019 conditional upon no sporting events occurring on that day. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

Mr. Petrucci noted that this clinic will be for dogs only and he will check with Mr. Tony Borger on whether any sporting events will be taking place on August 24, 2019.

ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS:

1. Planning and Zoning Report- April, 2019:
2. Road Department Report- April, 2019:
3. Fire Company and Ambulance Report- April, 2019:
4. Recreation Board Report- April, 2019:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the April, 2019 reports as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

SLATE BELT REGIONAL POLICE DEPARTMENT:

1. Slate Belt Regional Police Department Monthly Report- April, 2019:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the April, 2019 Slate Belt Regional Police Department Monthly Report as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

CITIZEN'S AGENDA/NON-AGENDA:

There were no residents to be heard at this time.

BOARD OF SUPERVISORS REPORTS:

1. *Glenn Borger, Vice Chairman-* No Report
2. *Joyce Lambert-* No Report

3. *Jane Mellert*- No Report
4. *Stephen Hurni*- Mr. Hurni stated that the Slate Belt Regional Police Department will soon begin the testing process for new sergeants. They are set to employ two new sergeants in October 2019 as long as testing is completed in a favorable manner. One of the applicants is still on probation until they take the test.
5. *Randy Heard, Chairman*- No Report

SOLICITOR’S REPORT- DAVID BACKENSTOE, ESQUIRE:

1. Indemnification Agreement (Payden R. Freeman - Tax Map Parcel ID# E7-4-3-0626):

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the Indemnification Agreement with Payden R. Freeman (Tax Map Parcel ID# E7-4-3-0626) as presented. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, motion was made by Glenn Borger and seconded by Joyce Lambert to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 9:07 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township
Board of Supervisors

These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Stefanelli, under the direction of the Township Manager/Secretary.