

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISOR'S MEETING
November 10, 2025**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Monday, November 10, 2025, at the Plainfield Township Municipal Building, located at 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Ken Field, called the meeting to order at 6:08 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Ken Field, Vice Chairman, Glenn Borger, Supervisor, Nolan Kemmerer, and Supervisor, Jonathan Itterly.

Also, present were Township Manager, Paige Stefanelli, Township Engineer Representative, Dave Crowther, Secretary/Permit Coordinator, Amy Kahler, Finance Director, Nicholas Steiner and Attorney Joshua Mazin, Esq. on behalf of Solicitor David Backenstoe, Esq.

Approximately 28 members of the public were in attendance.

I. GUEST SPEAKERS/PRESENTATIONS:

1. Grand Central Sanitary Landfill (Waste Management) Monthly Update – Adrienne Fors

Representative of Waste Management, Adrienne Fors, indicated that Joe Statile, is no longer with Waste Management and while they are in the process of replacing him, Ms. Fors will be the main point of contact. Ms. Fors indicated that Waste Management is averaging 1,950 tons per day. The lateral work that was being performed has been completed. Ms. Fors urged residents to utilize the community line to communicate any concerns or issues regarding the Landfill, all of the information is documented including results.

II. SECRETARY – AMY KAHLER:

- 1. Executive Session Announcement:** November 10, 2025- 4:30PM-6:00PM- Discussion of Personnel, Legal & Commercial Proposals, Internal Office Procedures Protocols, Intergovernmental Cooperation Matters, and Acquisition of Real Property
- 2. Board of Supervisors Meeting Minutes– October 23, 2025-DRAFT**

ACTION: Motion was made by Nolan Kemmerer and seconded by Jonathan Itterly to approve the October 23, 2025, Board of Supervisors Meeting Minutes. *Prior to the*

vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

VI. FINANCE DIRECTOR – NICHOLAS STEINER:

1. **Review and Approval of Treasurers Report including Accounts Payable (\$105,538.50)**

ACTION: Motion was made by Ken Field and seconded by Glenn Borger to approve the Treasurers Report and Accounts Payable in the amount of \$105,538.50. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.*

2. **Discuss Proposed 2026 Plainfield Township Budget**
3. **Approval to Advertise 2026 Plainfield Township Budget**

Finance Director, Nicholas Steiner, reviewed some key points that have been changed monetarily throughout the budget, along with an explanation of the funds for different departments. Board members had a discussion regarding establishing the account for the Plainfield Township Fire Department.

Township Manager, Paige Stefanelli, stated the items that have been discussed are out of the everyday expenditures that are within the budget breakdown.

ACTION: Motion was made by Glenn Borger and seconded by Ken Field to approve advertising of the 2026 Plainfield Township Budget. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.*

Resident, Millie Beahn, asked if the total amount is listed under the Police Department section. Finance Director, Nicholas Steiner, indicated that this is correct, and provided the amount, and advised that this is for the contracted services. Mrs. Beahn, also asked if the Budget report will be available. Township Manager, Paige Stefanelli, advised that this will be posted on our website and in our office.

Resident, Jane Mellert, asked if the millage rate has changed. Finance Director, Nicholas Steiner, indicated that it remains at 9.5 mills.

Motion approved. Vote 4-0.

VII. TOWNSHIP ENGINEER REPRESENTATIVE – DAVE CROWTHER:

A. For Consideration:

1. **Glass Street Culvert Survey Request for 2026 Planning and Bidding Processes**

Keystone Consulting Engineers Representative, Dave Crowther, provided an outline of work being proposed to move forward due to the size of the culvert. Requesting approval to survey the roadway to not exceed \$10,000.00.

ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to table the 2025 Planning and Bidding Process for Glass Street Culvert Survey. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

VIII. TOWNSHIP MANAGER – PAIGE STEFANELLI:

A. Resolutions:

- 1. Consideration of Adoption of Resolution No. 2025-27- Plainfield Township Transfer of Monies from One Township Account to Another**

Township Manager, Paige Stefanelli, reviewed the accounts and amount of requested transfers.

ACTION: Motion was made by Ken Field and seconded by Jonathan Itterly to approve Resolution No. 2025-27 Plainfield Township Transfer of Monies from One Township Account to another. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

B. Personnel:

- 1. Consideration of Amendments to Township Manager Employment Agreement**

Township Manager, Paige Stefanelli, requested tabling the consideration of amendments to the Township Manager Employment Agreement.

ACTION: Motion was made by Glenn Borger and seconded by Ken Field to approve tabling the consideration of amendments to the Township Manager Employment Agreement. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

C. New Business:

- 1. Extension of Time Request- PC-2021-015- N.A.P.E.R. Development Corporation**

Township Manager, Paige Stefanelli, requesting approval or denial of the time extension for PC-2021-015 N.A.P.E.R Development Corporation requesting extension until June 30, 2026.

ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve PC-2021-015 N.A.P.E.R Development Corporation extension request until

June 30, 2026. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.

Resident, Jeff Stoudt, indicated that he thought Mr. Perin verified that this was going to be cancelled.

Motion approved. Vote 4-0.

2. Extension of Time Request- PC-2025-001- BH Paving

Township Manager, Paige Stefanelli, requesting approval or denial of the time extension for PC-2025-001 BH Paving requesting extension until January 31, 2026.

ACTION: Motion was made by Nolan Kemmerer and seconded by Jonathan Itterly to approve PC-2025-001 BH Paving extension request until January 31, 2026. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

3. Approval and Advertisement of 2026 Plainfield Township Meeting Schedule

Township Manager, Paige Stefanelli, reviewed the yearly meeting calendar dates, and requested Planning Commission meetings be scheduled for 6:00pm from 7:00pm and Zoning Hearing Board meetings be scheduled for 6:00pm from 6:30pm and suggestions for Recreation Board meeting times.

Chairman, Ken Field, indicated that he feels that would be fine. Supervisor, Nolan Kemmerer, indicated that the only foreseen issue would be the Police Commission Meetings when held at the Township Building for the Recreation Meetings.

ACTION: Motion was made by Glenn Borger and seconded by Ken Field to table the 2026 Plainfield Township Meeting schedule, until discussions can take place with each board. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

4. Consideration of Zelenkofske Axelrod, LLC 2025-2027 Auditing Services Proposal

ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to approve the proposal of Zelenkofske Axelrod, LLC 2025-2027 Auditing Services. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.

Resident, Jane Mellert, asked why the proposal is for 2 years. **Chairman, Ken Field, indicated that is the quote that was received.**

Motion approved. Vote 4-0.

5. Consideration of 2026 Granicus Permitting Software Proposal

Township Manager, Paige Stefanelli, advised that Granicus is our current permitting system also known as SmartGov. We are looking to extend the contract for 2026, this is in the amount of \$14,134.14.

ACTION: Motion was made by Nolan Kemmerer and seconded by Jonathan Itterly to approve the proposal for the 2026 Granicus Permitting Software. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

6. Planning Commission Recommendation Letter for Professional Services and Technical Reviews regarding Waste Management- Transcripts (Set \$1,092.00)

Township Manager, Paige Stefanelli, read the letter received from the Planning Commission, requesting additional professional services and technical reviews to be completed regarding the Waste Management Land Development submission. Also, Mrs. Paige Stefanelli, indicated that Supervisor Glenn Borger, can speak regarding the pending Planning Commission Special meeting minutes.

Supervisor, Nolan Kemmerer, asked if we have knowledge of how much it would cost for the additional reviews by the third parties, and could we wait until the Applicant submitted a final plan.

Township Manager, Paige Stefanelli, indicated that we do not have a cost, so our office would need to obtain quotes for the services requested.

Keystone Consulting Engineers Representative, Dave Crowther, indicated that the Traffic Analysis was completed but was not reviewed at the Planning Commission Meeting, due to only reviewing the waivers, at the request of the Planning Commission. Mr. Crowther, indicated that they do have a Certified Traffic Engineer that completed the review of Waste Management's Land Development submission. His information was provided to the Board of Supervisor members.

Supervisor, Glenn Borger, indicated that he obtained professional manuscripts of the 4 Special Planning Commission meetings, and can purchase them for \$1,092.00.

ACTION: Motion was made by Glenn Borger and seconded by Jonathan Itterly to approve payment of \$1,092.00, to obtain 4 transcripts of the Planning Commission Special Meetings. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.

Supervisor, Nolan Kemmerer, asked if Commissioner Robin Dingle, indicated that the recordings were auditable how/who transcribed them, the Planning Commission had 5 months, and they still have not provided amendments or reviewed them. Supervisor, Glenn Borger, indicated that the transcriptionist is from Northampton County Courthouse. Supervisor, Jonathan Itterly, asked Chairman of the Planning Commission, Paul Levits, if they were purchased, and provided to the Commissioners, if they would be approved. Chairman, Paul Levits, indicated that he feels that Maria is competent, and that they would be approved.

Resident, Jeff Stoudt, stated that if it was said that the recordings are so inaudible, how can they be transcribed and then added to the minutes that have been completed. Chairman, Ken Field, indicated that they can be added as an exhibit.

Motion approved. Vote 3-1, with Supervisor, Nolan Kemmerer being opposed.

ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to table request to obtain third-party reviews of the PC-2024-005 Grand Central Sanitary Landfill LLC. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

7. Plainfield Township Fire Company- Contribution Increase Request Discussion

Township Manager, Paige Stefanelli, reviewed information that had been presented last month and what was received from the Fire Company this month. Mrs. Stefanelli, stated that the Fire Company is working with us to provide the necessary information, and are willing to change the report that they provide to us. Supervisor, Nolan Kemmerer, requested that the report include all of the funds associated with the Fire Company, not just the financials that Plainfield Township provides to the Fire Company.

ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to table the increase to the Plainfield Township Fire Company until further financial breakdown is received. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

8. Consideration of No Nonsense Neutering 2026 Contract

Township Manager, Paige Stefanelli, indicated that we do currently utilize No Nonsense Neutering with no cap on how many certificates are distributed.

ACTION: Motion was made by Glenn Borger and seconded by Jonathan Itterly to approve renewal of the contract for 2026 No Nonsense Neutering. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

IX. ROAD REPORT, PLANNING and ZONING REPORT, RECREATION BOARD AND FIRE COMPANY and AMBULANCE REPORTS:

- 1. Planning and Zoning Report - October 2025**
- 2. Road Report - October 2025**
- 3. Fire Company and Ambulance Report- October 2025**
- 4. Slate Belt Regional Police Department Report- November 2025**

ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve the October 2025 Planning & Zoning Report, October 2025 Road Report, October 2025 Fire Company and Ambulance Report, and November 2025 Slate Belt

Regional Police report. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

5. Recreation Board Report- Brianne Kemmerer

a. Discussion and Possible Action on Lights in the Grove

Recreation Board Chair, Brianne Kemmerer, provided a flyer for Lights in the Grove. Mrs. Kemmerer and team realized that they do not have the items to host a Hot Chocolate Bar on the judging night, and asked for assistance and possibly requesting donations, or if they would be able to see if the Farmer's Association has anything they could borrow.

ACTION: Motion was made by Ken Field and seconded by Jonathan Itterly to approve expenses no more than \$200.00 for the purchase of 3 percolators and supplies for the Hot Chocolate Bar for Lights in the Grove. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

XII. CITIZEN'S AGENDA/NON-AGENDA

(Only persons who have signed the Sign-In Sheet by 6:15 PM will be allowed to speak. There is a 3-minute time limit for speakers)

- **Paul Levits**

Resident, Mr. Levits, indicated that we will have our first resident elected board by the citizens in over 3 years. Mr. Levits indicated that the meeting time change has previously been brought up and the Commissioners liked having the meeting scheduled for 7:00pm, but could be discussed. Mr. Levits, spoke in regard to requesting the third-party review, if you had a personal issue and you thought a different way, you would end up going to another doctor, this is the same situation. Mr. Levits, also asked the Board if they were going to ask the new members to join the executive sessions going forward.

- **Brenda Stoudt**

Resident, Brenda Stoudt, cannot believe some of the comments made in regards to the election and how it was altered.

XIII. BOARD OF SUPERVISORS REPORTS:

- **Kenneth Field**

Nothing to report.

- **Glenn Borger**

Nothing to report.

- Nolan Kemmerer

Nothing to report.

- Jonathan Itterly

Nothing to report.

XIV. ADJOURNMENT

Having no further business to come before the Board of Supervisors, the motion was made by Glenn Borger and seconded by Ken Field to adjourn the meeting. Motion approved. Vote 4-0.

The meeting adjourned at 6:58 P.M.

Respectfully submitted,



Amy Kahler
Secretary/Permit Coordinator
Plainfield Township