

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
DECEMBER 11, 2019**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, December 11, 2019 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Randy Heard, called the meeting to order at 7:02 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Randy Heard, Vice Chairman, Glenn Borger, Jane Mellert, Joyce Lambert and Stephen Hurni.

Also present were Township Manager, Thomas Petrucci, Administrative Assistant, Paige Stefanelli, Treasurer, Katelyn Kopach Township Engineer, Michael Kukles and Solicitor, David Backenstoe.

I. SECRETARY–THOMAS PETRUCCI:

1. Approval of the November 13, 2019 Regular Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve the October 9, 2019 Regular Meeting Minutes as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0-1 with Chairman, Randy Heard, abstaining.

2. Elected Auditor (4 Year Term) – Vacancy Notification:

Township Manager, Tom Petrucci, notified the Board of Supervisors of the current vacancy for the Elected Auditor which is a 4 year term. This term has not filled since the past election. The Board has 30 days in order to appoint an elected auditor for the four (4) year term. If no appointment is made, the Township would then proceed through the County Court in order to fulfill the position. Mr. Petrucci will advertise for the current vacancy.

3. Proposed 2020 Schedule of Meetings (Authorization of Advertisement):

Mr. Petrucci recommended to the Board of Supervisors to hold two regular monthly Board of Supervisors meetings instead of holding one regular meeting and one workshop meeting a month. If a second meeting is not needed, that meeting can be

cancelled. This eliminates the need for advertising a second voting meeting each month.

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to advertise the proposed 2020 Schedule of Meetings. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.*

Mr. Stephen Hurni requested that a second meeting be scheduled for December 2020. Mr. Petrucci will add an additional date for December 2020, as requested.

Motion approved. Vote 5-0.

Members of the Board also discussed the possibility of canceling the upcoming December 26, 2019 meeting.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to cancel the Board of Supervisors meeting to be held December 26, 2019. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

4. Notification of Agricultural Security Area Application (1105 Mill Road, Tax Map Parcel ID # F9-1-8) – Received December 3, 2019 (Scheduling of Public Hearing for January 8, 2020):

ACTION: Motion was made by Joyce Lambert and seconded by Chairman, Randy Heard, to confirm the scheduling of Public Hearing for January 8, 2020 for the Agricultural Security Area Application located at 1105 Mill Road (Parcel ID # F9-1-8). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

5. Green Knight Industrial Park II – Preliminary/Final Major Subdivision (Conditional) – Consideration of Extension of Time to June 30, 2020:

Mr. Petrucci noted there is only one outstanding item at this time in order to meet all of the conditions which is an agreement with PA American Water. Mr. Petrucci recommended an extension of time through June 30, 2020.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Jane Mellert to approve an Extension of Time through June 30, 2020 for the Green Knight Industrial Park II – Preliminary/Final Major Subdivision (Conditional). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from*

the governing body or the public. Motion approved. Vote 4-0-1 with Stephen Hurni abstaining.

6. Green Knight Industrial Park II – Preliminary/Final Major Subdivision (Conditional) – Wind Gap Municipal Authority Indemnification Agreement:

Township Manager, Tom Petrucci, stated that the Indemnification Agreement with Wind Gap Municipal Authority is to address any Township concerns with respect to the sewer for the Green Knight Industrial Park II Preliminary/Final Major Subdivision. Mr. Petrucci added that Chairman, Randy Heard, will need to have it notarized.

Solicitor Backenstoe stated that he prefers to have Wind Gap Municipal Authority execute the agreement prior to Plainfield Township signing and having it notarized.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Jane Mellert to approve the Wind Gap Municipal Authority Indemnification Agreement as presented conditional upon the Wind Gap Municipal Authority Chairman executing the agreement prior to Plainfield Township. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0-1 with Stephen Hurni abstaining.*

7. Waste Management/Grand Central Sanitary Landfill, Inc. – Monthly Update:

There were no representatives present from Waste Management.

II. TREASURER – KATELYN KOPACH:

1. Approval of the November, 2019 General Fund Disbursements (\$224,411.43):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the November, 2019 General Fund Disbursements in the amount of \$224,411.43. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

2. Approval of the November, 2019 Treasurer’s Report:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the November, 2019 Treasurer’s Report. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

3. Approval of the 4th Quarter EMC Payment- \$600.00:

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to approve the 4th Quarter EMC Payment in the amount of \$600.00. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

4. Approval of the 4th Quarter Fire Company Payment- \$18,750.00:

ACTION: Motion was made by Joyce Lambert and seconded by Chairman, Randy Heard, to approve the 4th Quarter Fire Company Payment in the amount of \$18,750.00. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.

Chairman, Randy Heard, questioned about an audit being done for the fire company since the amount allocated to the Plainfield Township Fire Company has increased to \$100,000.00. Members of the Board were in favor of an annual audit conducted by a CPA. The treasurer for the Plainfield Township Fire Company, Mr. David Johnson, stated that they do not have sufficient funds to pay for an annual audit. He added that there are many levels of an audit and requested direction from the Board on which type of audit they would like done.

Mr. Petrucci noted that the Board has several options including paying for the entire audit, have the fire company be responsible for half of the cost of the audit, or have Plainfield Township's CPA firm conduct work and pay for a portion of the cost, etc. Mr. Petrucci will gather additional information in order to move forward with the audit.

Motion approved. Vote 5-0.

5. Approval of the 4th Quarter Non-Uniformed Defined Benefit MMO Payment- \$9,773.75:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the 4th Quarter Non-Uniformed Defined Benefit MMO Payment in the amount of \$9,773.75. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

III. TOWNSHIP ENGINEER – MICHAEL KUKLES, P.E.:

Township Engineer, Mike Kukles, did not have any comments at this time.

IV. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. Approval of 2020 Slate Belt Regional Police Department Budget Proposal:

Tom Petrucci reported that Plainfield Township had previously allocated \$1,300,000.00 towards the Township's share of the 2020 Slate Belt Regional Police Department Budget as a placeholder. Now that the actual figures are known, the Township is able to approve the 2020 Slate Belt Regional Police Department Budget Proposal. The Plainfield Township Police Service Fee for 2020 as forwarded to the Board of Supervisors by the Slate Belt Regional Police Commission is \$1,293,105.45.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve the 2020 Slate Belt Regional Police Department Budget Proposal dated November 21, 2019 and to approve the Plainfield Township Police Service Fee for 2020 in the amount of \$1,293,105.45. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.

The total budget amount of the Slate Belt Regional Police Department Budget for 2020 is \$2,745,481.00 when factoring in all municipal contributions, the revenue derived from the Pen Argyl Area School District for the School Resource Officer program, grants, and other miscellaneous revenues. The municipal contributions total \$2,493,791.00, with Plainfield Township contributing \$1,293,105.45, Pen Argyl Borough contributing \$652,126.35, and Wind Gap Borough contributing \$548,559.20.

Chairman, Randy Heard, questioned who is responsible for compensation when a school resource officer is on vacation during the summer months and school is not in session. Mr. Petrucci stated that another employee fills in while they are out. Mr. Heard was concerned about the calculation of pay for school resource officers during the summer months as there is no formula shown for how the pay rate was calculated.

The Board of Supervisors then convened into an Executive Session.

Executive Session Announcement: An Executive Session was held in order to discuss personnel matters from 7:38PM to 7:48PM.

Supervisor, Jane Mellert, stated that adjustments to the police budget will be necessary dependent on the outcome of the renewal of the current Collective Bargaining Agreement between the Commission and the Police Association.

Motion approved. Vote 5-0.

2. Resolution No. 2019-27: Setting the 2020 Real Estate Tax Rate at 7.0 Mills for Plainfield Township:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve Resolution No. 2019-27 in order to set the 2020 Real Estate Tax Rate at 7.0 Mills for Plainfield Township, as summarized below:

Tax Name	Mills on Each Dollar of Assessed Valuation	Cents on Each Dollar of Assessed Valuation
Real Estate Tax- General Purpose	7.0 Mills	\$.007

Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.

Ms. Mellert stated that she is opposed to raising taxes; however, because of the Slate Belt Regional Police Department Budget increase, she understands the need for raising the taxes .5 (1/2) mills.

Motion approved. Vote 4-1 with Stephen Hurni opposed.

3. Approval of 2020 Plainfield Township Proposed Budget (FINAL) - Adoption/Approval (Public Inspection Period November 18, 2019 to December 12, 2019):

The 2020 Plainfield Township Proposed Budget was advertised for adoption in accordance with the requirements of the Second Class Township Code. The Budget was advertised in the following identified amounts for each major fund:

The Proposed 2020 General Fund Budget will be \$3,312,106.21; the Proposed 2020 Highway Aid Fund Budget will be \$592,529.13; the Proposed 2020 Host Retro Agreement Fund Budget will be \$2,369,370.72; the Proposed 2020 Capital Reserve and Construction Fund Budget will be \$3,233,216.47; the Proposed 2020 Recreation Fund Budget will be \$407,595.00; the Proposed 2020 Environmental Fund Budget will be \$103,352.00; the Proposed 2020 Open Space Fund Budget will be \$1,380,250.00; the Proposed 2020 Refuse Fund Budget will be \$2,650.00.

Township Manager, Tom Petrucci discussed the following budget line adjustments that were needed based upon the approval of the Slate Belt Regional Police Department Budget:

Expense

- 410.201 (SBRPD Contracted Services) – Decreased from \$1,300,000.00 to the actual amount of \$1,293,105.45.
Adjustment of \$6,894.55

Revenue

- 342.200 (SBRPD Rent to Plainfield Township) – Increased from \$57,619.80 to \$58,749.60
Adjustment of \$1,129.80

Mr. Petrucci added that in order to keep the amount of the General Fund exactly as advertised in the amount of \$3,312,106.21, the following additional line item adjustments were recommended:

Revenue

- 364.600 (Act 101 Landfill Host Fees- Quarterly) – Decrease from \$630,000.00 to \$628,870.20
Adjustment of \$1,129.80

Expense

- 410.310 (Police Consulting Services) – Create a new police category line item in the amount of \$6,894.55 (to account for *possible* expenditures and to keep the overall police category exactly at \$1,300,000.00 as advertised)
Adjustment of \$6,894.55.

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to approve and adopt the 2020 Plainfield Township Proposed Budget with the adjustments as presented. The 2020 Plainfield Township Proposed Budget is summarized as follows:

Fund	2020 Budget (Proposed)
General Fund	\$3,312,106.21
Highway Aid Fund	\$592,529.13
Host Retro Agreement Fund	\$2,369,370.72
Capital Reserve and Construction Fund	\$3,233,216.47

Recreation Fund	\$407,595.00
Environmental Fund	\$103,352.00
Open Space Fund	\$1,380,250.00
Refuse Fund	\$2,650.00
Total All Budgets	\$11,401,069.53

Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-1 with Stephen Hurni opposed.

Vice Chairman, Glenn Borger, was excused from the meeting.

4. Slate Belt Multi-Municipal Comprehensive Plan – Monthly Update:

Mr. Petrucci noted the issues and opportunities report has been finalized. A press release will be coming out shortly. The meetings will be held on the first Wednesday of each month at Weona Park at 7:00 PM.

5. Plainfield Township Act 537 Official Plan Update – Monthly Briefing:

Township Manager, Tom Petrucci stated that the Act 537 Official Plan update is still underway. The testing portion is now complete. Currently, the Township is getting into the major components of the plan in terms of recommendations.

6. Plainfield Township MS4/Stormwater Management Program – Monthly Briefing:

Mr. Petrucci stated that the Township is seeking additional funding through DCNR to attempt for the Management Program to be paid in full without any Township expenditures. He added that there will be round table discussions in attempt to create a working group for the program to become more efficient. Township Engineer, Mike Kukles, and Township Engineer, Tom Petrucci, will be attending the round table discussions.

7. Resolution No. 2019-28: Revision to Slate Belt Council of Governments (COG) Articles of Agreement (November 20, 2019):

Township Manager, Tom Petrucci, added that Resolution #2019-28 should be the final version of the Slate Belt Council of Governments Articles of Agreement. The latest amendment removes Bangor Borough, Washington Township and Pen Argyl School District from the COG.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve Resolution No. 2019-28 revision to Slate Belt Council of Governments Articles of Agreement dated November 20, 2019. Prior to the

vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

Mr. Hurni mentioned that the COG received a grant through Northampton County via the 2019 Community Investment Partnership Program (CIPP) for a Sewer Jetter to clean out stormwater pipes in the amount of \$1,457.00.

8. Resolution No. 2019-29: 2019 Budget Adjustment Resolution:

Mr. Petrucci stated that this amendment aligns all budgetary line items in order to remain in compliance with the Second Class Township Code. Section 3202 (f) of the Second Class Township Code of the Commonwealth of Pennsylvania authorizes the Board of Supervisors of Plainfield Township to transfer unencumbered moneys from one Township account to another after the first three (3) months of the fiscal year.

Section 3202 (e) of the Second Class Township Code of the Commonwealth of Pennsylvania authorizes the Board of Supervisors of Plainfield Township to make supplemental appropriations for any purpose from any funds on hand or estimated to be received within the fiscal year and not otherwise appropriated, including the proceeds of any borrowing authorized by law.

The approved 2019 General Fund Budget forecasted revenue to be received by the Township in the amount of \$3,230,520.71. Additional revenue has been received (and not otherwise appropriated) and is on hand in the Plainfield Township General Fund in the amount of \$276,618.34 within the 2019 fiscal year, thereby resulting in General Fund revenue actually received in the revised total amount of \$3,507,139.05; and

The additional revenue that has been received (and not otherwise appropriated) in the amount of \$276,618.34, only \$219,331.36 is necessary to balance the General Fund for the 2019 fiscal year. The total amount of the General Fund after all identified and necessary transfers of unencumbered moneys shall be \$3,449,852.07.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve Resolution No. 2019-29 for the 2019 Budget Adjustment, as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.*

9. Consideration of Adoption: Ordinance No. 396 (Adopting a Quality of Life Ordinance):

Mr. Petrucci stated that this ordinance addresses general maintenance issues and the lack of upkeep of properties (including but not limited to the accumulation of rubbish and garbage, the cleanup of animal waste and the storage of inoperable/non-registered vehicles).

Property owners in violation would initially be issued a ticket instead of the Township issuing a civil complaint through the magistrate in order to streamline the enforcement process and to gain compliance in a timely manner.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to adopt the Quality of Life Ordinance No. 396. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.

Mr. Hurni mentioned about the police and questioned whether this ordinance would allow Township employees to issue the ticket rather than having to go through the police. Mr. Petrucci noted that it would be the Township Zoning Officer, Township Manager and any officer of the Slate Belt Regional Police Department as the officials authorized to enforce the Quality of Life Ordinance. In order to keep the number of Slate Belt Regional Police Department incidents low, the Township would only seek to utilize the police department for an issue that needs an immediate action, such as throwing snow into a public roadway and blocking the roadway.

Residents of the Township mentioned about the waste definitions not being necessary definitions within the ordinance since there are no references to such. Mr. Petrucci noted that if the ordinance were to expand in the future, the definitions would already be in place and that having the definitions in the ordinance is not really causing a problem. Concerns regarding junk vehicles and “car projects” were also discussed. Mr. Petrucci stressed that this ordinance is to provide more authority to the Township for issuing tickets for major issues and that no public official of the Township will seek to enforce this ordinance in an arbitrary or capricious manner.

Motion approved. Vote 4-0.

10. Citizen Advisory Board Appointment Policy: Consideration of Applications Received and Identification of Next Steps:

Township Manager, Tom Petrucci, notified the Board of Supervisors of all upcoming expiring terms for the Zoning Hearing Board, Planning Commission, Environmental Advisory Council, and the Recreation Board. Mr. Petrucci added that the Board may reappoint the incumbent or may interview new candidates.

The Board directed Mr. Petrucci to check with all new applicants for the positions in order to set up a day or time that they can come in and do an interview with the entire Board of Supervisors. If the individuals are not available to meet with the entire Board, a committee will be formed which will consist of Supervisors Jane Mellert and Stephen Hurni and Township Manager, Tom Petrucci.

11. Uniform Services Contract Renewal (Plainfield Township Road Department):

UniFirst is the current company that provides uniform service to the Township. UniFirst only provides contracts in 5 year increments. The new contract quote has increased. Mr. Petrucci also received a quote from Cintas which can provide a 3 year contract and will be \$10 less each week for uniform service compared to UniFirst. Mr. Petrucci recommended Cintas for the Uniform Services Contract renewal utilizing Omnia Partners contract pricing.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the Uniform Services Contract for the Plainfield Township Road Department with Cintas. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

12. Plainfield Township Volunteer Fire Company Annual Audit Discussion:

This matter was discussed earlier in the meeting.

13. 2020 Renewal of Pibbles Paws Safe Haven Animal Control Services Agreement:

Township Manager, Tom Petrucci, noted the only difference with the agreement for 2020 is that the hours have slightly changed. The new hours will be adjusted to 9:00 AM to 9:30 PM. Additionally, Pibbles and Paws staff will not be available on New Year's Day, Easter, Thanksgiving, Christmas Eve or Christmas Day.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the 2020 Pibbles Paws Safe Haven Animal Control Services Agreement. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.*

Mr. Hurni mentioned that representatives of Pibbles and Paws has approached the COG for possibly expanding their services.

Motion approved. Vote 4-0.

14. 839 Engler Road Trench Drain (Tabled from November 13, 2019 Meeting):

Mr. Terry Kleintop and Mr. Eric Kleintop were in attendance representing 839 Engler Road. Mr. Eric Kleintop provided an extensive presentation to the Board of Supervisors about the request for a Trench Drain installation along the Kleintop property.

Mr. Eric Kleintop stated that the main reason for their request is based on the road conditions and the stormwater that runs from the road and onto their property. This issue exists due to the steep grade of Engler Road. The road carries stormwater down the steep hill. He added that there is also stormwater discharge from the neighboring agricultural field. Mr. Eric Kleintop provided various documents and pictures showing the current stormwater issue on the property. Such documented issues include the driveway being torn/washed away due to the high level of stormwater on 4 separate occasions. Multiple temporary bridges from the road to the driveway were installed in order to provide access to the owner's property. A portion of the swale is located within the Township right-of-way. Mr. Joe Lerch was a former Township Road Department Forman and at the time of a major storm event, Mr. Lerch directed the property owner to install a stormwater pipe on the 839 Engler Road property which is currently still existing today. During the installation of the pipe (some parts were by the Township due to the pipe partly being located within the Township Right-Of Way), Mr. Lerch located remnants of a concrete gutter as well as an 8-10 inch cast iron pipe. The depth of pipe being requested is approximately 18".

Township Engineer, Mike Kukles, stated that Engler Road was installed directly within a valley. He added that there have been multiple properties with water issues. Mr. Kukles believes that this stormwater issue goes in a cycle starting directly from private property, onto the road, and then leading back onto private property. Mr. Terry Kleintop does not believe the driveway will withstand another storm even in the Township.

Ms. Mellert questioned about the pipe grates for cleaning and whether the proposed pipe will be made for the grates to be lifted or not. Ms. Mellert added that the Township should consider pipe installations for the future and the use for the grates to be easily lifted for proper cleaning.

Mr. Kukles noted that this type of pipe installation will cost approximately \$6,500.00. Easements will also need to be researched and whether any easements currently exist on the property.

Solicitor Backenstoe noted that this stormwater issue is located within the Township right-of-way due to stormwater runoff from the steep slopes located along Engler Road. He added that the Township has previously taken remedial measures in order to rectify the issue approximately 10-15 years ago from previous Road Foreman, Mr. Joe Lerch. The Township is now interested in further remediating the issue. Solicitor Backenstoe stated that the Township has authority to do so assuming the remedial work is located within the Township right-of-way.

It was recommended to have Township Engineer, Mike Kukles, research the best way to remediate the swale, whether any easements exist on the property, and confirm right-of-way measurements. Mr. Petrucci stressed that correcting this issue would not

correct all issues with respect to stormwater on the road including icing of the roads, etc.

ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS:

1. Planning and Zoning Report- November, 2019:
2. Road Department Report- November, 2019:
3. Fire Company and Ambulance Report- November, 2019:
4. Recreation Board Report- None

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the November, 2019 reports as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

SLATE BELT REGIONAL POLICE DEPARTMENT:

1. Slate Belt Regional Police Department Monthly Report- November, 2019:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the November, 2019 Slate Belt Regional Police Department Monthly Report as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

CITIZEN'S AGENDA/NON-AGENDA:

Wanda Gruber- Mrs. Gruber stated residents are allowing their pet dogs walk on the Township trail without a leash. Mrs. Gruber's neighbor had a chicken killed when a dog running-at-large attacked and killed the chicken. Additionally, Ms. Gruber noted that Township residents are taking it upon themselves to push off broken trees along the trail. She also noted that the Township trucks were speeding on the Township trail in the area of the Belfast Junction trailhead. Mr. Petrucci will discuss the speeding issue with the Road Department.

BOARD OF SUPERVISORS REPORTS:

1. ***Glenn Borger, Vice Chairman-*** No Report
2. ***Joyce Lambert-*** No Report
3. ***Jane Mellert-*** Requested an executive session.

Executive Session Announcement: An Executive Session was held from 10:32PM-10:48PM in order to discuss a possible real estate acquisition.

ACTION: Motion was made by Jane Mellert to make a verbal offer for 744 Rasleytown Road in amount of \$50,000.00 utilizing Township EIT funds.

Motion died due to the lack of a second.

Mrs. Mellert requested that the Board revisit the topic at the next Board of Supervisors. She added that the EAC had previously reviewed this issue and had collectively rendered a recommendation to the Board of Supervisors

4. *Stephen Hurni*- No Report

5. *Randy Heard, Chairman*- No Report

SOLICITOR'S REPORT- DAVID BACKENSTOE, ESQUIRE:

Solicitor Backenstoe noted about personal smart phone usage regarding Township related matters. He added that in the event of a Right-to0-Know Request, personal emails may be requested. Solicitor Backenstoe wanted to make the Board aware of this issue and has sent a memorandum to the Board of Supervisors regarding this matter. Township Manager Petrucci noted that the Board of Supervisors have Township-issued email addresses.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, a motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to adjourn the meeting. Motion approved. Vote 4-0.

The meeting adjourned at 10:57 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township
Board of Supervisors

These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Stefanelli, under the direction of the Township Manager/Secretary.