PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
August 12, 2026

The monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday August 12, 2026, at the Plainfield Township Municipal Building located at 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Glenn Borger, called the meeting to order at 6:00 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following supervisors answered Roll Call: Chairman, Glenn Borger, Vice Chairman, Ken Field, Supervisor, Nolan Kemmerer, Supervisor, Jane Mellert and Supervisor, Paul Levits.

Also present were Township Manager, Paige Stefanelli, Solicitor, David Backenstoe, Esq, Township Engineer, Mike Muffley, Public Works Director, Will Hughes and Administrative Coordinator/Secretary, Amanda Haney.

Slate Belt Regional Police Department was present for adherence to Public Meeting Rules and Procedures Policy.

I. TOWNSHIP MANAGER – PAIGE STEFANELLI:

A. Public Hearings:

1. Public Hearing for Ordinance No. 434:

   Solicitor, David Backenstoe, opened the public hearing for proposed Ordinance No. 434, reviewing the required advertising, notifications, posting of the affected properties, and review by the Lehigh Valley Planning Commission. He explained that the proposed Ordinance would amend the Plainfield Township Zoning Map by changing the zoning classification of eighteen (18) parcels, consisting of approximately 212 acres, from the Solid Waste Processing and Disposal (SW) Zoning District to the Farm and Forest (FF) Zoning District. The affected area is generally bounded by Pen Argyl Road (S.R. 1011) to the west, Bocce Club Road (T-666) to the north, an old railway bed to the east, and Delabole Road (S.R. 1016) to the south. Solicitor Backenstoe advised that the applicable procedural requirements had been satisfied.

   Supervisor, Jane Mellert, commented that the proposed amendment would return the affected properties to the Farm and Forest (FF) zoning classification, consistent with the intent of the Township's prior planning documents and the 2004 Joint Comprehensive Plan.

During public comment, Don Moore, Berhel Road, spoke in favor to the proposed ordinance. Mr. Werner discussed the history of landfill operations and zoning within the Township, future planning associated with eventual landfill closure, and the Township's financial position.

Following the public comment, the hearing was closed.

2. Public Hearing for Ordinance No. 435:

Solicitor, David Backenstoe, opened the public hearing for proposed Ordinance No. 435, an amendment concerning application of the Township's Steep Slope Overlay District requirements. Solicitor Backenstoe advised that the applicable procedural requirements for consideration of the ordinance had been satisfied.

During public comment, Donald Werner, 5641 Werner Road, spoke in favor of the proposed ordinance and removal of the existing exemption.

Following public comment, the hearing was closed.

B. Ordinance Adoptions:

1. Consideration of Adoption of Ordinance No. 434 Amending the Plainfield Township Zoning Map:

The Board considered adoption of Ordinance No. 434, amending the Plainfield Township Zoning Map to rezone eighteen (18) parcels, totaling approximately 212 acres, from the Solid Waste Processing and Disposal (SW) District to the Farm and Forest (FF) District.

ACTION: Motion made by Paul Levits and seconded by Jane Mellert to adopt Ordinance No. 434. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion carried. Vote 3-2, with Supervisors Ken Field and Nolan Kemmerer opposed.

2. Consideration of Adoption of Ordinance No. 435 Amending the Plainfield Township Zoning Ordinance:

The Board considered adoption of Ordinance No. 435, amending the Plainfield Township Zoning Ordinance to require sanitary landfills located within the Solid Waste (SW) District to comply with the requirements of the Steep Slope Overlay District.

ACTION: Motion made by Jane Mellert and seconded by Paul Levits to adopt Ordinance No. 435. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion carried. Vote 3-2, with Supervisors Ken Field and Nolan Kemmerer opposed.

C. New Business:

1. Consideration of Special Event for Coalition for Appropriate Transportation from 8/8/2026 through 8/9/2026:

   The Board considered retroactive approval of a Special Event Application submitted by the Coalition for Appropriate Transportation for an event held August 8–9, 2026. The required Certificate of Insurance and documentation naming the Township as an additional insured were addressed.

   ACTION: Motion made by Ken Field and seconded by Nolan Kemmerer to retroactively approve the Special Event request. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 5-0.**

2. Extension of Time Request for Gall Farm Preserve Phase 1A (PC-2021-001) through December 31, 2026:

   The Board considered an Extension of Time Request for Gall Farm Preserve Phase 1A (PC-2021-001) through December 31, 2026.

   ACTION: Motion made by Paul Levits and seconded by Nolan Kemmerer to approve the Extension of Time Request through December 31, 2026. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 5-0.**

3. Consideration of Waiver Request for Recreation Fees for Pen Argyl High School Field Rentals:

   The Board considered a request from Pen Argyl High School to waive recreation fees associated with field rentals. It was noted that the Board has historically approved similar requests from the school.

   ACTION: Motion made by Ken Field and seconded by Nolan Kemmerer to waive the applicable recreation fees. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 5-0.**

4. Consideration of Non-Member FRCA Municipal Contract for Yard Waste Disposal Services:

   The Board considered a proposed Non-Member Municipal Contract with the First Regional Compost Authority (FRCA) for yard waste disposal services. Township Manager, Paige Stefanelli, reviewed the proposal, which included an annual non-member fee of approximately $28,733, payable in quarterly installments, and the establishment of a satellite collection facility within the Township.

The Board discussed the proposed location and size of the satellite facility, the number and placement of containers, hours of operation, employee monitoring and security, anticipated resident usage, and the types of yard waste that could be accepted. The Board also discussed whether contracting with a third-party hauler and utilizing secured containers could provide a more cost-effective alternative. Supervisor, Paul Levits, expressed concern regarding the cost of the program in relation to the number of residents who may utilize the service. Supervisor, Nolan Kemmerer, suggested obtaining additional proposals and exploring other hauling options.

During public comment, Jeff Stoudt, Albert Road, questioned whether the Township was required to provide a yard waste facility and suggested keeping the service simple. Matthew Glennon suggested exploring whether local farms may have an interest in accepting compostable yard waste in the future. Supervisor Jane Mellert noted concerns with this type of arrangement, including contamination of yard waste with garbage and lawn chemicals.

Following discussion, the Board agreed to obtain additional information and explore alternative proposals for yard waste disposal services. The matter was tabled.

5. Consideration of Green Knight Economic Development Corporation Request for Project Committee:

The Board discussed a request from the Green Knight Economic Development Corporation regarding Township participation in a proposed project steering committee. The committee would assist with matters including identification of a suitable location and development of the proposed project. Discussion included representation from Plainfield Township, Pen Argyl Borough, and Wind Gap Borough and whether Township representatives were required to be members of the Board of Supervisors.

Board members discussed the proposed committee's role, the ability of a Township representative to gather information and report back to the full Board, and concerns that committee meetings would not be open to the public. Additional discussion addressed the potential use of artificial turf and the Township's existing process for appointing individuals to committees.

During public comment, Millie Beahn expressed concern that the proposed committee meetings would not be open to the public. Brenda Stoudt spoke in support of Green Knight's efforts to provide additional recreational opportunities for the community and encouraged the Township to participate. Don Moore questioned the proposed appointment process and expressed concern regarding the closed nature of the committee meetings.

ACTION: Motion made by Nolan Kemmerer and seconded by Ken Field, for the Township to participate in the project committee with one Board of Supervisors representative and one Recreation Board representative. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 3-2, with supervisors Paul Levits and Jane Mellert opposed.**

6. Notification of LSA Grant Award for the Plainfield Township Volunteer Fire Company P25 Radio Replacement Project - $110,000.00:

   The Board acknowledged notification of a $110,000 Local Share Account (LSA) Grant award for the Plainfield Township Volunteer Fire Company's P25 Radio Replacement Project.

   The grant funding will be utilized toward the replacement of radio equipment for the Volunteer Fire Company.

   No formal action was required.

7. Emergency Management Coordinator Update – Municipal Fund Discussion:

   Emergency Management Coordinator, A.J. Olszewski provided the Board with an update regarding proposed changes to federal disaster assistance programs and the potential financial impact on local municipalities. Discussion included proposed changes to FEMA reimbursement thresholds and cost-sharing requirements, grant-based disaster assistance, mitigation and recovery funding, and the increasing financial responsibility that could be placed on state and local governments.

   Mr. Olszewski discussed the importance of pre-disaster planning, regional cooperation, mitigation efforts, and maintaining access to funding for smaller municipalities. He also reviewed proposed federal legislation that could affect FEMA programs, disaster eligibility thresholds, reimbursement procedures, and local emergency management responsibilities.

   The Board discussed the concept of establishing an intermunicipal emergency fund among neighboring municipalities to assist with costs associated with future disasters and emergency response. Township Manager Paige Stefanelli advised that she had heard the concept discussed at other municipal meetings but had not yet received formal information regarding a proposed fund.

   Chairman, Glenn Borger, discussed whether greater coordination of emergency management resources at the County level could provide efficiencies for municipalities. Mr. Olszewski explained that emergency management begins at the local level, with municipalities coordinating with the County as necessary.

Mr. Olszewski agreed to provide the Township Manager with additional information for further review. No formal action was taken.

D. Resolutions

1. Resolution No. 2026-23- Prohibiting the Use of any type of recording device in an Executive Session and further providing proper protocols for Executive Session:

   The Board considered Resolution No. 2026-23, prohibiting the use of recording devices during Executive Sessions and establishing protocols for the conduct of Executive Sessions.

   Supervisor, Paul Levits, questioned how the prohibition on recording devices would be enforced and whether an enforcement procedure should be established. Chairman Glenn Borger commented that there is an element of trust involved during Executive Sessions. Supervisor, Jane Mellert, acknowledged the enforcement concerns but stated that she did not object to the resolution if the majority of the Board believed the additional protocol was appropriate.

   ACTION: Motion made by Jane Mellert and seconded by Ken Field to adopt Resolution No. 2026-23. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion carried. Vote 4-1, with supervisor Paul Levits opposed.

2. Resolution No. 2026-24- Long Range Planning Committee Additional Non-Voting Member; Amendment:

   The Board considered Resolution No. 2026-24, amending the composition of the Long-Range Planning Committee to provide for an additional non-voting member.

   ACTION: Motion made by Nolan Kemmerer and seconded by Paul Levits to adopt Resolution No. 2026-24. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion carried. Vote 5-0.

E. Personnel:

1. Acceptance of Letter of Resignation for Finance Director/Treasurer:

The Board considered the letter of resignation submitted by the Finance Director/Treasurer.

ACTION: Motion made by Glenn Borger and seconded by Ken Field to accept the letter of resignation for Finance Director/Treasurer. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 5-0.**

2. Consideration of Advertisement for Finance Director/Treasurer:

The Board discussed advertising the vacant Township financial position. Supervisor, Jane Mellert, stated that the Township historically had a Treasurer rather than a Finance Director and expressed support for advertising the position as Treasurer. Discussion followed regarding the duties and job description of the position, the requirements of the Second-Class Township Code, and whether the existing Finance Director/Treasurer job description should be utilized.

The Board also discussed compensation for the position. It was agreed that the advertisement would indicate that salary would be commensurate with experience, rather than establishing a specific salary amount at that time.

During public comment, Don Moore discussed the Township's history with the Treasurer and Finance Director titles and suggested reviewing salary information available through PSATS and comparable neighboring municipalities. He expressed his opinion that, given the size of the Township and distribution of financial responsibilities, the title of Treasurer was more appropriate.

ACTION: Motion made by Jane Mellert and seconded by Paul Levits to authorize the advertisement of the position as Treasurer, with salary commensurate with experience. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 3-2, with Supervisors Ken Field and Nolan Kemmerer opposed.**

3. Appointment of Interim Treasurer:

The Board considered the need to designate an individual to perform the duties of Township Treasurer during the vacancy.

ACTION: Motion made by Glenn Borger and seconded by Nolan Kemmerer to amend the agenda to consider appointment of interim Treasurer. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 5-0.**

ACTION: Motion made by Glenn Borger and seconded by Ken Field to appoint Paige Stefanelli as interim treasurer. ***Prior to the vote, Chairman,***

Glenn Borger, asked if there were any comments from the governing body or the public. **Motion carried. Vote 5-0.**

4. Consideration of Professional Services Agreement with Transcend Finance, LLC. through December 31, 2026:

   The Board considered a Professional Services Agreement with Transcend Finance, LLC to provide interim financial services to the Township through December 31, 2026. Township Manager, Paige Stefanelli, explained that the agreement was intended to aid Township staff during the transition and while the Township sought to fill the vacant Treasurer position.

   A representative from Transcend Finance, LLC explained that the firm provides interim financial services to municipalities and anticipated that, following the initial transition period, services would generally require approximately 14–16 hours per week, or one to two days per week. Transcends services provided at the Director of Finance level would be billed at a rate of $150.00 per hour, while staff accountant/paraprofessional services would be billed at a rate of $110.00 per hour. Discussion included the transition and learning process, division of responsibilities between Township staff and Transcend, bookkeeping needs, access to Township financial records, and bonding requirements.

   Supervisor, Jane Mellert, raised questions regarding several provisions of the agreement, including automatic renewal, on-site and remote service hours, additional fees, recruitment of Transcend personnel, and termination provisions. Transcend agreed to amend the agreement to provide for 30 days' notice regarding renewal. Supervisor, Paul Levits, questioned the anticipated bookkeeping workload and the level of access that would be provided to the contractor.

   During public comment, Ken Fairchild questioned the circumstances that resulted in the Township needing interim financial assistance and discussed prior Township staffing.

   ACTION: Motion made by Glenn Borger and seconded by Nolan Kemmerer to approve the Professional Services Agreement with Transcend Finance, LLC, subject to the discussed revisions. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 3-2, with Supervisors Jane Mellert and Paul Levits opposed.**

II. GUEST SPEAKER/PRESENTATIONS:

Adrienne Fors, representing Waste Management, provided the monthly update and reported that the transition to the new waste collection service was progressing well. She thanked Township residents for their patience throughout the transition and noted that the customer list initially provided to Waste Management was missing certain property addresses. Ms. Fors discussed the bulk-item collection process and advised that updated informational materials containing a QR code would be provided to make weekly bulk-item scheduling easier for residents. Bulk-item pickups must be scheduled by 4:00 p.m. on Thursday for collection the following day. Ms. Fors also provided the monthly operational update for the Grand Central Sanitary Landfill, reporting an average disposal volume of approximately 1,300 to 1,500 tons per day.

During public comment, Carlton Michaels asked about the anticipated timeline for the closure of the landfill. Ms. Fors advised that approximately three to three-and-one-half years of operating life remain.

III. SECRETARY – AMANDA HANEY:

1. Board of Supervisors Meeting Minutes- May 13, 2026, DRAFT:

   ACTION: Motion made by Paul Levits and seconded by Glenn Borger to approve the May 13, 2026 Board of Supervisors Meeting Minutes. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 5-0.**

2. Board of Supervisors Meeting Minutes- June 10, 2026, DRAFT:

   ACTION: Motion made by Paul Levits and seconded by Glenn Borger to approve the June 10th, 2026 Board of Supervisors Meeting Minutes. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 5-0.**

3. Board of Supervisors Meeting Minutes- June 25, 2026, DRAFT:

   ACTION: Motion made by Paul Levits and seconded by Glenn Borger to approve the June 25, 2026 Board of Supervisors Meeting Minutes. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 4-1 with Ken Field opposed.**

4. Board of Supervisors Meeting Minutes- July 8, 2026, DRAFT:

   ACTION: Motion made by Paul Levits and seconded by Glenn Borger to approve the July 8, 2026 Board of Supervisors Meeting Minutes. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion carried. Vote 5-0.**

IV. FINANCE DIRECTOR – NICHOLAS STEINER:

1. Review and Approval of Treasurers Report including Accounts Payable ($597,340.05):

   ACTION: Motion made by Ken Field and seconded by Nolan Kemmerer to approve the Treasurers Report including Accounts Payable in the amount of $597,340.05. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

V. TOWNSHIP ENGINEER – MIKE MUFFLEY:

A. Updates and Discussion:

1. Monthly Engineering Report:

   Township Engineer, Mike Muffley, of Hanover Engineering Associates, Inc., presented the Monthly Engineering Report and provided the Board with an update on current Township engineering projects and activities.

   The Board reviewed the report and received updates regarding the status of ongoing projects and matters requiring additional engineering review.

2. Engineering Report on RNG Gas Facility Rehabilitation Project – Green Knights Economic Development Corporation:

   Township Engineer, Mike Muffley, reviewed the list of active projects and discussed recent permit notifications received by the Township. He explained that applicants seeking certain state or federal permits are required to provide written notice to the municipality, allowing the Township to remain informed of proposed activities.

   Discussion focused on a renewable natural gas project associated with the landfill and a potential pipeline connection to the UGI system. Mr. Muffley advised that no new development was currently proposed at the site and that the Township had requested additional information regarding the scope of the project, applicable permits, and any potential impacts to surrounding properties.

   Solicitor, David Backenstoe, advised that, following the Engineer's inquiry, he contacted the developer regarding potential Public Utility Commission (PUC) jurisdiction. He reported that the developer did not intend to seek a Certificate of Public Convenience and, therefore, the project would not be regulated by the PUC in that manner.

   Mr. Muffley stated that the Township was awaiting a final scope of work and additional project information to determine what Township ordinances, regulations, and approvals may apply.

Supervisor, Jane Mellert, questioned the intended use and anticipated duration of the renewable natural gas project. Mr. Muffley explained that the current intent was to utilize the gas generated at the site and potentially supply it to another provider.

3. Meeting Dates for Long Range Planning Committee- Comprehensive Plan-Update:

   The Board discussed the upcoming Long Range Planning Committee (LRPC) meeting, which was scheduled for August 20, 2026, and had been advertised.

   Supervisor, Paul Levits, advised that Committee member, Glen Geisinger, may have difficulty attending a meeting scheduled prior to 7:00 p.m. due to his work and travel schedule. Township Manager, Paige Stefanelli, advised that she would determine whether the time of the initial meeting could be changed based upon the advertising requirements.

4. Plainfield Township Trail Bedrock Investigation:

   Township Manager, Paige Stefanelli, provided an update regarding concerns identified along portions of the Township trail involving exposed bedrock and the potential for falling rock. Township staff and the Engineer had consulted with geologist Chris Taylor, who recommended that the Township obtain an evaluation from a firm specializing in this type of work.

   Earth Engineering was identified as a potential specialized firm, and Mr. Taylor was also reaching out to other local firms regarding the matter. The Board discussed installing temporary warning signage advising trail users of the potential for falling rock while the Township continued to evaluate the condition.

   Ms. Stefanelli advised that aspects of the matter were appropriate for discussion in Executive Session due to potential litigation. The Board deferred further action pending Executive Session discussion.

5. Transcontinental Gas Pipeline Company, LLC:

   Township Engineer, Mike Muffley, provided an update regarding the Transcontinental Gas Pipeline project, describing it as a relatively short project with limited anticipated impacts and primarily involving environmental matters.

   Supervisor, Jane Mellert, questioned the stream crossing permit associated with the project and noted areas where split-rail fencing previously installed along the project area had fallen into disrepair.

   The Board discussed the project and permitting matters presented.

No formal action was taken.

6. Consideration of Larsen Design Group Chapter 105 Water Obstruction and Encroachment Permit Submission for Bridge Replacement Project (SR1016-02B)- 30 Day Comment Period:

   Township Engineer, Mike Muffley, provided an update regarding the Larsen Design Group Chapter 105 Permit associated with a publicly sponsored project. It was noted that Larsen Design Group was working through the permitting process and that, because the project involves a state roadway, the Township's involvement is limited.

   Township Manager, Paige Stefanelli, advised that she had participated in a meeting with PennDOT regarding the project and discussed PennDOT's outreach and coordination process with the municipalities involved.

7. Consideration of moving forward with Knitters Hill Trail Head Rehabilitation Project previously conducted by Keystone Consulting Engineers, Inc.:

   The Board discussed the status of the Knitters Hill Trail Rehabilitation Project. Township Engineer, Mike Muffley, advised that the project had previously been advanced by Keystone Consulting Engineers and that Hanover Engineering had obtained the existing project files and reviewed the work completed to date.

   Township Manager, Paige Stefanelli, requested direction from the Board regarding whether the Township wishes to continue advancing the project. Discussion included the existing design, available grant funding, anticipated project costs, parking improvements, wetlands, and the potential acquisition of property adjacent to the existing trailhead. It was noted that the existing design could not be fully implemented without acquiring additional property due to existing encroachment and other site constraints.

   Supervisor, Nolan Kemmerer, expressed support for acquiring the property so the Township would have the ability to move forward with future improvements. The Board discussed whether additional parking remained necessary and the potential benefit of owning the property regardless of the ultimate scope of the rehabilitation project.

   During public comment, Millie Beahn, Hower Road, discussed historical use of the trailhead by Bangor Area School District students and stated that the parking demand had decreased since the School District began providing transportation. Don Moore questioned the extent of the proposed improvements and number of additional parking spaces. Ms. Stefanelli advised that the prior plan contemplated approximately 15 additional parking spaces and discussed the existing property encroachment.

ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to proceed with the purchase of the adjacent property. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 4-0-1, with Jane Mellert Abstaining.**

8. Consideration of SALDO Waiver Request for 6525 Sullivan Trail Land Development Plan:

The Board considered a request from Northern Nurseries for a waiver from the Township's Subdivision and Land Development Ordinance (SALDO) requirements for the property located at 6525 Sullivan Trail.

The Board discussed the request and was advised that the proposed activity would not require the property to proceed through the full land development process and could instead proceed through the applicable zoning review and permitting process.

ACTION: Motion was made by Nolan Kemmerer and seconded by Jane Mellert to approve the requested SALDO waiver. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

9. Consideration of Bids for 2026 Seal Coat Project:

Township Engineer, Mike Muffley, reviewed the bids received for the 2026 Seal Coat Project. He explained that seal coating the selected roadways would help extend their useful life until they could be incorporated into the Township's future roadway paving program.

Mr. Muffley reviewed the proposed single- and double-coat applications and recommended awarding the project to AMS in the amount of $145,293.00, utilizing single- or double-coat applications as recommended for the individual roadways.

ACTION: Motion was made by Glenn Borger and seconded by Paul Levits to award the 2026 Seal Coat Project to AMS in the amount of $145,293.00. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

VI. PUBLIC WORKS DIRECTOR – WILLIAM HUGHES:

1. Consideration of Monthly Road Department Report:

Public Works Director, William Hughes, presented the Monthly Road Department Report for the Board's review.

The Board reviewed and discussed the activities of the Road Department for the reporting period. One matter identified during the discussion was reserved for further discussion during Executive Session.

ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to accept the Monthly Road Department Report as presented. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

2. Consideration of Reliable Sign and Striping, LLC. Quote for Trail Rules and Regulations:

   Public Works Director, William Hughes, presented a proposal for the replacement of signage at Township trailheads. The Board discussed the proposed green and white reflective signs, the quantity and locations of the signs, and whether breakaway posts would be required for signs located within the road right-of-way.

   Supervisor, Jane Mellert, questioned whether the proposed signage complied with the applicable Township trail ordinance. Township Manager, Paige Stefanelli, confirmed that the proposed signage was compliant.

   ACTION: Motion was made by Ken Field and seconded by Glenn Borger to approve the trailhead signage proposal in the amount of $3,179.00. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

3. Discussion and Consideration of Municibid Auction Options for 2014 John Deere 1445 Mower:

   The Board considered the results of the Municibid auction for the Township's John Deere equipment. Discussion included whether to accept the existing high bid, relist the equipment with a modified reserve amount, or retain the equipment.

   It was noted that several bidders had participated in the auction and that the high bid was $5,000.00. The successful bidder remained interested in completing the purchase. Supervisor, Paul Levits, questioned whether the Township could negotiate a higher purchase price; however, the Board discussed the limitations of negotiating following completion of the public bidding process.

   ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to accept the successful Municibid bid for the John Deere equipment. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

VII. SOLICITOR'S REPORT – (DAVID BACKENSTORE, ESQ.)

1. Discussion and Possible Consideration of Solid Waste and Recycling Ordinance – Hauler Collection Services:

Township Solicitor, David Backenstoe, reviewed a draft shell amendment to the Township's Solid Waste Ordinance and explained that additional direction from the Board was needed regarding the substantive provisions to be included.

The Board discussed inconsistencies between the existing Ordinance and current collection practices under the Township's Host Agreement, including the collection of yard waste, use of the designated residential containers, and other materials prohibited from collection. Supervisor, Jane Mellert, expressed concern that the Township's current collection practices should be brought into compliance with the Ordinance and Host Agreement. Supervisors also discussed whether it would be more appropriate to make broader amendments after the Township's future collection requirements are established rather than incur the expense of advertising multiple ordinance amendments.

During public comment, Robin Dingle, questioned whether the Ordinance could contain more general language and reference the Township website for current collection requirements.

ACTION: Motion was made by Jane Mellert, to authorize Township Solicitor, David Backenstoe, Esq. to update the Solid Waste and Recycling Ordinance as necessary for compliance. The motion died for lack of a second.

ACTION: Motion was made by Paul Levits, and seconded by Nolan Kemmerer, to authorize Township Solicitor, David Backenstoe, Esq. to prepare a general reference to provisions ordinance for solid waste and recycling, following Pennsylvania Department of Environmental Protection (DEP) guidelines. ***Prior to the vote, Chairman Glenn Borger asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 4-1, with Jane Mellert opposed.**

2. Increase Request for Plainfield Township Tax Collector Certification Fee (Ordinance No. 298): Effective July 1, 2026- Update:

Township Solicitor, David Backenstoe, discussed a proposed amendment to increase the Tax Collector Certification fee from $25.00 to $35.00. Mr. Backenstoe advised that an ordinance amendment would be required to implement the fee increase.

ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to authorize preparation and advertisement of the necessary ordinance amendment to increase the Tax Collector Certification fee from $25.00 to $35.00, with the increase to become effective upon adoption. ***Prior to the vote, Chairman,***

Glenn Borger, asked if there were any comments from the governing body or the public. **Motion approved. Vote 5-0.**

3. Discussion and Consideration of Public Ownership of Proposed Industrial Drive:

   Township Solicitor, David Backenstoe, discussed the proposed Industrial Drive and a request to modify the previously approved plan to allow the roadway to be constructed to Township standards and subsequently dedicated to the Township.

   The Board discussed the prior arrangement for private ownership and maintenance of the roadway, existing easement rights, and concerns regarding the long-term responsibility for roadway maintenance. Supervisor, Paul Levits, expressed support for Township ownership if the roadway is constructed to Township standards, noting concerns regarding future maintenance obligations if the private entities responsible for the roadway were no longer able to maintain it. Supervisor, Nolan Kemmerer expressed concern that the Township could ultimately become responsible for the roadway regardless and emphasized that any roadway considered for dedication should meet Township standards.

   Discussion also addressed the portion of the roadway extending to the Wind Gap Borough line and Wind Gap's prior decision not to participate in the roadway. Supervisor, Jane Mellert, stated that the Board should consider the potential long-term impact and costs to the Township before accepting dedication.
   Mr. Backenstoe recommended that the developer submit a revised plan for review before the Board makes a determination regarding acceptance of the roadway.

   No formal action was taken.

4. Consideration of 60 Day comment period for new draft general permits for land applications of Biosolids:

   Township Solicitor, David Backenstoe, provided an update regarding new Pennsylvania Department of Environmental Protection (PADEP) General Permit regulations concerning the use of biosolids.

   Mr. Backenstoe advised that the Township's team was working with a biosolids expert to prepare comments regarding the proposed regulations and expressed concerns with certain provisions as published. The Board would be provided with an opportunity to review the comments; however, formal Board approval was not required prior to submission to PADEP.

   It was noted that the comments were being prepared for submission to PADEP by the applicable deadline.

   No formal action was taken.

X. ROAD REPORT, PLANNING and ZONING REPORT, RECREATION BOARD AND FIRE COMPANY and AMBULANCE REPORTS:

1. Planning and Zoning Report – July 2026
2. Fire Company and Ambulance Report – July 2026
3. Recreation Board Report – Brianne Kemmerer – None

ACTION: Motion was made by Jane Mellert and seconded by Ken Field to accept the reports as presented. ***Prior to the vote, Chairman Glenn Borger asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

XI. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:

1. Slate Belt Regional Police Department Report July and August 2026:

ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to accept the report as presented. ***Prior to the vote, Chairman Glenn Borger asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

XII. CITIZEN'S AGENDA/NON-AGENDA *(Only persons who have signed the Sign-In Sheet by 6:15 PM will be allowed to speak. There is a 3-minute time limit for speakers):*

Ken Fairchild commented regarding the disposal of the last remaining Plainfield Township Police vehicle, which had been scrapped. Mr. Fairchild provided a receipt documenting the disposal of the vehicle and the amount received.

Tara Miller, School Road, spoke on behalf of the Plainfield Farmers Fair regarding the proposed plans for the Township park. Ms. Miller expressed concern that representatives of the Farmers' Fair had not been consulted prior to development of the proposed plans, noting that the Fair relies upon the property and that proposed improvements could affect parking, traffic flow and available event space. She emphasized that the Fair did not wish to prevent improvements to the property, but requested greater collaboration with the Township, including consideration of a committee to discuss park planning and future improvements affecting both the Township and the Fair.

Jeff Stoudt commented that he was pleased to see the number of residents attending the meeting, including those interested in the Farmers Fair matters, and encouraged residents to attend Township meetings on a more regular basis.

Carlton Michaels, Engler Road, commented regarding the Township's ongoing discussion of yard waste collection. He suggested utilizing dumpsters or another simplified collection method rather than incurring significant additional costs and discussed the effectiveness of mulching kits for grass clippings and leaves. Mr. Michaels also raised a traffic-safety concern regarding limited visibility near Belfast Road and Route 191 and briefly commented on the Township's Treasurer vacancy and the workload being assumed by Township Manager, Paige Stefanelli.

Richard "Butch" Leiberman discussed the history of the Plainfield Farmers Fair and the property associated with the Fair. He described his longstanding involvement with the organization and provided historical background regarding the acquisition and use of the property and the relationship between the Farmers Fair and Township. He emphasized the community-based nature of the Farmers Association and its longstanding role in the Township. Supervisor, Jane Mellert, responded regarding her recollection of prior discussions and agreements involving the property and noted the Township's efforts to include Farmers Fair representatives in planning discussions.

XIII. BOARD OF SUPERVISORS REPORTS:

1. Glenn Borger expressed concern regarding the amount of Township business being referred to the Township Solicitor and Township Engineer and the resulting professional service costs to the Township

2. Kenneth Field discussed the importance of following existing Township procedures and limiting unnecessary communications with the Township Solicitor and Engineer due to the costs associated with those communications. He expressed concern regarding excessive emails and micromanagement and stated that Township Manager, Paige Stefanelli, should generally serve as the primary point of contact, with matters referred to the Solicitor or Engineer when necessary.

3. Nolan Kemmerer – No Report was presented.

4. Paul Levits - The agenda item concerning the possible broadcasting of all Plainfield Township public meetings was tabled.

5. Jane Mellert discussed whether an interim audit would be conducted during the transition to a new Treasurer in order to provide a clear financial starting point and questioned the anticipated cost of such an audit. Supervisor, Jane Mellert also discussed the Slate Belt Regional Police Department's proposed 2027 budget and communications concerning the draft budget. Township Manager, Paige Stefanelli, explained that the initial draft had been reviewed internally, concerns had been raised regarding certain requested costs, and a subsequent draft had been presented. Ms. Stefanelli further advised that she had not received formal verification or a request regarding approval of the draft budget.

VIII. EXECUTIVE SESSION:

The Board entered Executive Session at approximately 10:19 P.M. to discuss a matter of litigation.

The regular meeting was reconvened at approximately 10:54 P.M.

ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to authorize the expenditure of up to $5,000.00 to conduct an investigation pursuant to the pending litigation. ***Prior to the vote, Chairman Glenn Borger asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

ADJORNMENT:

Having no further business to come before the Board of Supervisors, the motion was made by Nolan Kemmerer and seconded by Glenn Borger to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 10:56 P.M.

Respectfully submitted,

Amanda Haney

Amanda Haney
Administrative Coordinator
Plainfield Township