

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
FEBRUARY 13, 2019**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, February 13, 2019 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Randy Heard, called the meeting to order at 7:00 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Randy Heard, Vice Chairman, Glenn Borger, Joyce Lambert, Jane Mellert, and Stephen Hurni.

Also present were Solicitor, David Backenstoe, Esq., Treasurer, Katelyn Kopach, Administrative Assistant, Paige Stefanelli and Township Manager, Thomas Petrucci. Township Engineer, Michael Kukles, was excused from the meeting.

I. SECRETARY–THOMAS PETRUCCI:

1. Executive Session Announcement (Collective Bargaining Agreement Strategy) January 9, 2019 (9:00 PM to 10:00 PM):

Township Manager, Tom Petrucci, noted there was an Executive Session held on January 9, 2019 from 9:00 P.M. to 10:00 P.M. to discuss collective bargaining strategy. No action was taken at this time.

2. Executive Session Announcement (Collective Bargaining Agreement Strategy) January 24, 2019 (8:30 PM to 9:14 PM):

Township Manager, Tom Petrucci, noted there was an Executive Session held on January 24, 2019 from 8:30 P.M. to 9:14 P.M. to discuss collective bargaining strategy. No action was taken at this time.

3. Approval of the January 7, 2019 Reorganization Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve the January 7, 2019 Reorganization Meeting Minutes as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

4. Approval of the January 9, 2019 Regular Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve the January 9, 2019 regular Meeting Minutes as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

5. Approval of the January 24, 2019 Workshop Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve the January 24, 2019 Workshop Meeting Minutes as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

6. Blue Mountain Community Library Annual Update:

The Treasurer for the Blue Mountain Community Library, Ms. Judy Piper, provided an annual update for 2018 to the Board of Supervisors. This update included programs and financial statuses. She noted, along with additional representatives from the Library, how appreciative they are of the yearly donation made by Plainfield Township and they look forward to 2019. A copy of the 2018 Blue Mountain Community Library Annual Update is incorporated within these minutes as “Exhibit A”.

ACTION: Motion was made by Joyce Lambert and seconded by Jane Mellert to release the annual donation in the amount of \$7,500.00 to the Blue Mountain Community Library for the 2019 fiscal year. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

7. Grand Central Sanitary Landfill (Waste Management) Monthly Update:

Ms. Adrienne Fors stated that the latest project Grand Central Sanitary Landfill is undertaking is final capping. The final gas collection lines are currently being installed as well. For all future issues regarding the Landfill including nuisances and odors, Ms. Fors requested that residents be directed to contact the Waste Management/Grand Central Sanitary Landfill Community Line as a main form of communication for those issues. The number for the hotline is 1-888-373-2917.

Ms. Fors also asked if the Board would be inclined to post the Community Line Hotline and general landfill updates/reports on the Township website; she noted that this action has helped to assuage issues in the community in the past. No direction was received from the Board on this matter.

II. TREASURER – KATELYN KOPACH:

1. Approval of the January, 2019 General Fund Disbursements (\$352,044.44):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the January, 2019 General Fund Disbursements in the amount of \$352,044.44. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

2. Approval of the January, 2019 Treasurer’s Report:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the January, 2019 Treasurer’s Report. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

3. Approval of the Non-Uniform Pension Plan Financial Statements: Fourth Quarter (October 1, 2018 to December 31, 2018) and Annual (January 1, 2018 to December 31, 2018):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the Non-Uniform Pension Plan Financial Statements: Fourth Quarter (October 1, 2018 to December 31, 2018) and Annual (January 1, 2018 to December 31, 2018). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

4. Approval of the 2019 Blue Mountain Community Library Donation- \$7,500.00:

This matter was addressed earlier in the meeting and approved.

VI. TOWNSHIP ENGINEER – MICHAEL KUKLES, P.E.:

1. Township Engineer, Mike Kukles, was excused from attending the meeting.

VII. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. SALDO Plan Submission Recommendation: Digital Copies of Plans Requirement:

Township Manager Petrucci reported that he and Planning Commission Secretary Paige Stefanelli were discussing how they could make the planning review process more efficient and effective when taking into account that the volume of Subdivision/Land Development plan submissions (and the complexity of said land developments/subdivisions) has significantly increased over the past year and a half.

Mr. Petrucci and Mrs. Stefanelli believe it would be prudent to require applicants to submit Subdivision/Land Development plans in digital format along with the traditional printed sets of plans. This would also cut down on future scanning costs for Township records, as the applicant will have already provided the scanned PDF files of the plans to the Township.

This recommended procedure change would require an amendment to the SALDO- specifically, the Submission and Review Procedure sections for Sketch Plans, Major Subdivisions, Minor Subdivisions, Resubdivisions, and Land Developments.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve drafting an Amendment to Chapter 22 of the Subdivision and Land Development Ordinance (SALDO) requiring digital copies of plans at the time of submission. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Employee Medical Benefit Eligibility during a Leave of Absence – Consideration of Extension to 18 Month Disability Leave Time Period:

With respect to the Employee Medical Benefit Eligibility during a Leave of Absence, the Township currently has 12 month time period. At this time, Mr. Petrucci stated that the Board may opt to extend the 12 month period to an 18 month period. The Board may allow for the 18 month or may also maintain the 12 month option. This time frame may be amended at any time if the Board feels that it is necessary.

An Executive Session was held from 7:24 P.M. to 7:43 P.M. to discuss matters pertaining to personnel. No specific action relative to personnel was taken following the executive session.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to confirm the Employee Medical Benefit Eligibility during a Leave of Absence 12 Month Disability Leave Time Period. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. Personnel Policy Recommendation: President's Day Holiday (Office Personnel):

Township Manager, Tom Petrucci, recommended to remove President's Day Holiday and replace it with Christmas Eve as a paid Holiday. If Christmas Eve falls on a weekend, the last work day before Christmas Day will be designated as a Holiday for the Township Office Personnel. This

ACTION: Motion was made by Stephen Hurni and seconded by Jane Mellert to remove President's Day as a recognized Holiday and to approve Christmas Eve as a recognized Holiday and to revise the Plainfield Township Personnel Manual accordingly. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

4. Approval of Collective Bargaining Agreement between Plainfield Township and Teamsters Local Union #773 of Allentown, Pennsylvania for the Plainfield Township Road Department Employees Effective January 1, 2019 through December 31, 2021:

Mr. Petrucci stated that Plainfield Township and the Teamsters Local Union #773 of Allentown, Pennsylvania/Plainfield Township Road Department have come to terms on a fair agreement for both the Road Department Employees and the Township. There was one minor typo within the agreement on Page 4, Article 5, Section C. The statement had read as "department heard" but has been corrected to "department head". This Collective Bargaining Agreement (CBA) has been signed by the Union and is ready to be signed by the Chairman and Vice Chairman of the Board and the Township Manager, Mr. Petrucci. Once executed, this contract will be effective from January 1, 2019 to December 31, 2021.

ACTION: Motion was made by Joyce Lambert and seconded by Glenn Borger to approve the Collective Bargaining Agreement between Plainfield Township and Teamsters Local Union #773 of Allentown for the Plainfield Township Road Department Employees, with the effective dates of January 1, 2019 to December 31, 2021. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

5. Memorandum of Agreement to Provide Fire Protection Services (Plainfield Township and Plainfield Township Volunteer Fire Company):

Mr. Petrucci recommended that Plainfield Township execute an agreement with the Plainfield Township Volunteer Fire Company which sets forth expectations of their financial records. The main goal is not to micromanage their financial division or their operations in any way but to fully understand the funds being received and distributed, in accordance with the requirements of the Second Class Township Code.

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to have an agreement between Plainfield Township and Plainfield Township Volunteer Fire Company with respect to their finances. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

Supervisor, Stephen Hurni questioned about the records being audited. Mr. Petrucci stated that the Fire Company is a 501(c)3, however, they do not currently have full audited Financial Statements conducted. The cost of having the Township' auditor review the Fire Department's financials would be a supplemental cost from the Township's auditor. Mr. Hurni noted that this will be funds that are well spent. These services will begin in the year 2020. Mr. Petrucci will notify the Township's CPA firm.

Motion approved. Vote 5-0.

6. School Speed Zone Limits/School Crossing Warning Lights at Plainfield Elementary School (Update on PennDOT Requirements)

Previously, Officer Shannon Young recommended to the Board of Supervisors to set the speed limit to 15 MPH School Speed Limit Zone with radar speed signs and lights flashing on School Road within Plainfield Township. Mr. Petrucci has conducted extensive research along with contacting PennDOT regarding this matter. Specifically, the options for the Board to consider are listed as follows:

1. A TE-112 form needs to be completed to change the speed limit to 15 miles per hour and to approve time limits of the speed restriction. We have to have at least one pedestrian at the school using a route on a regular basis to change the speed limit. We would also need to submit a TE-160 form for the permanent installation of the signage (submitting the TE-160 form requires a submittal of sealed drawings).
2. In lieu of the school speed limit zone, the Township could put flashing lights school crossing signs (S1-1). This would not change the speed limit- it would only put up flashing lights. We would also need to submit a TE-160 form for the permanent installation of the signage.
3. With respect to the radar speed display units, temporary mobile units do not require a permit. Temporary permits (TE-952P form) are necessary to install the radar on existing signs on a temporary basis. These permits expire on a year-to-year basis. If we want a permanent sign location (TE-160 form), they would need to be affixed on a permanent traffic signal breakaway post. Permanent radar speed display units may be solar-powered.

In order to have a school zone, the Township would need to obtain designed drawings and speed limit signs which would need to be installed on traffic signal posts. This project would be very costly for the Township because of all that is entailed to have it completed.

Another option for the Board to consider is to install temporary speed radar signs. Mr. Petrucci recommended that the Board consider purchasing these temporary signs which run approximately \$5,000.00 each.

Stephen Hurni questioned about having multiple officers at the location to pull over speeders in the area and possibly issue speeding tickets. Ms. Mellert added about the current issues with both the Plainfield Elementary School and the Wind Gap Middle School which have a greater need of patrolling. Officer Roddick was present at the meeting and noted that the Plainfield Elementary School is worse with respect to this issue.

This matter will be brought to the upcoming Slate Belt Regional meeting in order to discuss whether it is possible to have more officers patrolling the area and what other options there may be in order to ensure the safety of children in the area of the Plainfield Elementary School located on School Road.

7. S.R. 512 North and South (Segment No. 0360 to Segment No. 0010): Authorization to Send Letter to PennDOT for Two (2) Temporary (12 Month Time Period) Radar Speed Feedback Display Units (TE-952P form with Map); PennDOT Traffic Study to Lower Speed Limit to 35 MPH In Progress:

This matter will be brought up next week with the Chief of Police, David Mettin, to explore the possibility of utilizing on-site officers. PennDOT has approved conducting the traffic study of S.R. 512, as requested. No action is needed at this time.

8. Request for PennDOT Traffic Study: S.R. 33 Northbound Off Ramp:

S.R. 33 Northbound Off-Ramp often experiences congestion during peak evening traffic hours (approximately 4:00 PM to 6:00 PM). The Township is concerned about the queuing of vehicles on the Off-Ramp that frequently occurs when a vehicle attempts to make a left onto S.R. 512. Since the Off-Ramp is served by a stop sign and not a signalized intersection, there is no current method of ensuring that vehicles are able to turn left safely onto S.R. 512 during periods of high traffic volume on S.R. 512, thereby causing vehicles to queue on the Off-Ramp.

In a recent meeting, Senator Scavello and Representative Hahn requested whether the Township would consider requesting that PennDOT conduct a traffic study at the Off Ramp in order to ascertain whether or not improvements could be made to help relieve the traffic that stacks up at the location. It was noted that the close proximity of the Off Ramp to both the Jacobsburg Road and Sullivan Trail signalized intersections may make it difficult to have a signalized intersection at that location, but it is possible that other improvements would be available to consider.

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to request PennDOT perform the traffic study at the S.R. 33 Northbound Off-Ramp which will be of no cost to the Township. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

9. SR 512 and SR 1001 (Jacobsburg Road)/S.R. 512 and S.R. 1005 (Sullivan Trail) Radio Interconnect Proposal – Elimination of Fiber Optic Interconnect:

Due to a number of administrative issues, the Wind Gap Borough ARLE grant project to interconnect the Plainfield Township and Wind Gap Borough signalized intersections is still unfinished. Wind Gap Borough is nearing the completion of this project, and Township Manager Petrucci provided the following report to the Board of Supervisors:

- The signal at Male Road is connected to the signal at Sullivan Trail via fiber optic cable. The connection allows the signals to communicate with each other. The consultant handling the ARLE grant interconnect project has determined that the fiber optic cable was recently severed.
- The cost to splice and/or replace the fiber optic cable is substantial. PennDOT also severed the fiber optic cable between the Jacobsburg Road and Sullivan Trail intersections in the spring/summer timeframe of 2018. That connection was repaired by the Township in the fall of 2018 after the Township successfully filed an insurance claim against the Commonwealth. That repair cost approximately \$10,000.00.
- The consultant for the ARLE grant project is proposing to connect Sullivan Trail and Male Road with radio communication, which is less expensive than repairing the fiber optic line. Due to the time constraints, this work was authorized this work conditioned on receiving confirmation that the radio transmitter will not cause any problems when the signalized intersection is running on generator power only. It is clear that the fiber optic cables are only going to keep getting severed, and it is going to cost the Township and the Borough significant amounts of money to maintain the fiber optic lines over time. The Borough is absorbing the cost of the radio upgrade between Sullivan Trail and Male Road; the ARLE project also consists of adding radio receivers to the existing signals at Male Road, Third Street, Center Street and Park Avenue as a means of communication.
- Thinking prospectively, it is prudent to determine if the Township could also connect the S.R. 512/Sullivan Trail and S.R. 512/Jacobsburg Road intersections with a radio transmitter. This would be an approximate \$5,500.00 change order on the Wind Gap bid that the Township would pay out of its general funds to reimburse Wind Gap Borough (final costs are forthcoming), and it would eliminate the need for the fiber optic cable. There is some concern about the overall distance from Park Avenue and the physical structures (Route 33) that

may impede the radio communication. In order for the radios to communicate, all of the radios must have a strong signal to the master signal at Jacobsburg Rd. They have provided me with an estimate to conduct an aerial radio survey to determine the viability of adding the radio at Jacobsburg (\$1500).

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to approve the aerial study in the amount of \$1,500.00. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

10. Request from Resident to Lower Sullivan Trail (S.R. 1005) Speed Limit and/or Conduct Traffic Study for Speed Mitigation Improvements:

With respect to a request for a Traffic Study for Speed Mitigation Improvements on Sullivan Trail, the Board was in opposition of requesting the Traffic Study. No action was taken.

11. Pennsylvania State Clean Diesel Grant Program- Due February 28, 2019; Class 8 Truck and Transit Bus Grant Program (Driving PA Forward)- Due May 10, 2019:

Township Manager, Tom Petrucci, reported the following information to the Board:

Municipalities can apply for funding through the **Class 8 Truck and Transit Bus Grant Program**, which is a part of the PA Driving Forward Program. Please reference the below information for your review and consideration:

- Project Timeline: This grant program has a one (1) year completion date that begins from the execution of a grant agreement.
- Deadline: **May 10, 2019** is the application deadline for the next open round of grant funding.
- This is a reimbursement program; the Township must submit all costs up-front and then seek reimbursement via PA DEP following the completion of the project. This grant reimbursement program will likely take more administrative time to complete project reimbursement requests, as the money is filtered through the State Mitigation Trust (which is the \$118.5 million allocation that Pennsylvania received from the VW emission cheating lawsuit settlement). All expenditures must be approved by the Trustee of the Trust.
- Eligible Vehicles for Grant Funding: Class 8 Local Freight Trucks are eligible for replacement provided that the vehicle has at least three (3) years of useful life remaining. A Class 8 Freight Truck is defined as a truck with a "Gross Vehicle Weight Rating (GVWR) greater than 33,000 lbs used for port dryage and/or freight/cargo delivery (including waste haulers, dump trucks, and concrete mixers).

- Percentage of Reimbursement: For governmental entities, up to ninety percent (90%) reimbursement (for the total cost of the replacement of the Class 8 truck) is available, with a minimum ten percent (10%) required from the applicant. An overmatch above and beyond the minimum ten percent (10%) threshold will help an applicant score higher on an application.
- Scrappage: The vehicle, equipment, and/or engine being replaced must be scrapped or rendered permanently disabled. Applicants must send in a “Certificate of Destruction” for each vehicle that is scrapped. Specifically, this means cutting a 3 inch hole in the engine block for all engines as well as cutting the vehicle’s frame rails completely in half.

ACTION: Motion was made by Glenn Borger and seconded by Joyce Lambert to apply for the Pennsylvania State Clean Diesel Grant Program for the replacement of two Class 8 dump trucks. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

12. Northampton County Bridge #207 on Getz Road (T-631) over Little Bushkill Creek Detour Plan (Mid-June to Mid-July):

Mr. Petrucci noted that the Northampton County Bridge #207 located on Getz Road will be replaced this year. There is a local Township culvert also located on Getz Road that needs to be replaced but will not be conducted at the same time. This culvert will be replaced by the Township either later into 2019 or the year of 2020. No action was required by the Board of Supervisors.

13. Pennsylvania American Water Company – Norman Street Opening Waiver Request:

Mr. Petrucci stated that there is a waiver request from Pennsylvania American Water Company for the opening of Norman Street. The replacement main would be brand new-totalling 250 feet and 6 inches wide.

ACTION: Motion was made by Chairman, Randy Heard, to waive the Norman Street Opening costs. No second was given at this time.

The motion failed due to a lack of a second for the motion.

14. Mud Run Road (Township Line to Miller Road): Recommended Maintenance/Repair Actions: FB-Modified Bituminous Paving Course (Leveling and Wearing) – PennDOT Publication 447 (Approved Products for Lower Volume Roads):

Mr. Petrucci recommended a FB-Modified Bituminous Paving Course for Mud Run Road located in Plainfield Township. He added that this course is approved by PennDOT. Mr. Jeff Roback recommended the product due to its performance. However, this product is more expensive. This type of wearing course is more flexible and is better for poor drainage areas. The intent is to perform base repairs prior to applying this project. Additionally, this course is specific for low volume roads.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to authorize Township Manger, Tom Petrucci, to develop specifications for the Mud Run Road FB-Modified project. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

15. Consideration of Ordinance Adoption (Ordinance No. 391):

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to adopt Ordinance No. 391 as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

16. Approval to Advertise: 2019 Materials Bid (Stone and Bituminous Asphalt Materials) - Current Contract Expires March 15, 2019:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to advertise for the 2019 Materials Bid (Stone and Bituminous Asphalt Materials). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

17. 2019 Street Sweeping:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to allow Township Manger, Tom Petrucci, to secure a contract for 2019 Street Sweeping after receiving quotes for up to the approved budget amount of \$7,000.00. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

18. Keeping of Non-Household Animals and Animal Feces Management Regulations:

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to table “Keeping of Non-Household Animals and Animal Feces Management Regulations” discussion. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

19. Act 101 of 2018:

Mr. Petrucci noted that no action from the Board is required at this time. He added that as the Township population progresses, at some point in time, there will need to be a leaf collection program. Specifically, Mr. Petrucci reported the following:

- Municipalities with populations of more than 5,000 residents and a population density of less than 500 people per square mile are exempt from implementing mandatory leaf recycling programs, provided that said municipalities have enacted ordinances banning the burning of leaf waste. If the municipality has not enacted an ordinance banning leaf waste, the municipality shall be subject to the mandatory recycling requirements for Large Populations (population of 10,000 residents or more) or Small Populations (population of at least 5,000 residents but less than 10,000 residents and a population density of more than 300 residents per square mile), as applicable.
- Plainfield Township has a population of 6,138 residents as per the 2010 census; Plainfield Township is comprised of a total of 24.8 square miles. Therefore, the population density of Plainfield Township is 247.5 people per square mile (well under the 300 people per square mile threshold). The Township is exempt from leaf collection requirements, and the Township is not currently considered a Large Population or a Small Population as defined by Act 101.
- The Township does not currently ban the burning of leaf waste, but the Township does not need to do so based on the fact that the Township is under the population and population density thresholds set forth in Act 101.

ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS:

1. Planning and Zoning Report- January, 2019
2. Road Department Report- January, 2019
3. Fire Company and Ambulance Report- January, 2019
4. Recreation Board Report- January, 2019

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the January, 2019 reports as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

SLATE BELT REGIONAL POLICE DEPARTMENT:

1. Slate Belt Regional Police Department Monthly Report- January, 2019:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the January, 2019 Slate Belt Regional Police Department Monthly Report as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

CITIZEN'S AGENDA/NON-AGENDA:

There were no residents to be heard at this time.

BOARD OF SUPERVISORS REPORTS:

1. *Glenn Borger, Vice Chairman*- No Report
2. *Joyce Lambert*- No Report
3. *Jane Mellert*- No Report
4. *Stephen Hurni*- Mr. Hurni stated that the Slate Belt COG has had some issues relative to the Department of Labor and Industry because of financial payrolls. Representatives of the COG have to file quarterly reports back to 2014 based on inaccurate financial advice. There is a new accountant for the COG that is working diligently to work everything out along with a new Director.

With respect to the Slate Belt Regional Police Department, Mr. Hurni stated that they will be at the first end of the Police Department Agreement.

5. *Randy Heard, Chairman*- No Report

SOLICITOR'S REPORT- DAVID BACKENSTOE, ESQUIRE:

The Solicitor's items were addressed earlier in the meeting.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, motion was made by Glenn Borger and seconded by Joyce Lambert to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 8:55 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township

Board of Supervisors

These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Stefanelli, under the direction of the Township Manager/Secretary.