PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
October 14, 2026

The monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday October 14, 2026, at the Plainfield Township Municipal Building located at 6292 Sullivan Trail, Nazareth, PA 18064.

Executive session was held from 6:00 P.M. to 6:25 P.M. regarding personnel, no action taken. Chairman, Glenn Borger, called the meeting to order at 6:25 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following supervisors answered Roll Call: Chairman, Glenn Borger, Vice Chairman, Ken Field, Supervisor, Nolan Kemmerer, Supervisor, Jane Mellert and Supervisor, Paul Levits.

Also present were Township Manager, Paige Stefanelli, Solicitor, David Backenstoe, Esq, Administrative Coordinator/Secretary, Amanda Haney and Transcend Finance, Jake Stahl and Scott Boehret.

Slate Belt Regional Police Department was present for adherence to Public Meeting Rules and Procedures Policy.

I. GUEST SPEAKER/PRESENTATIONS:

1. Grand Central Sanitary Landfill (Waste Management) Monthly Update – Adrienne Fors:

   Adrienne Fors reported that an end-of-life letter had been delivered to the Township and provided an update regarding capping a portion of Cell 19. She also announced an electronic waste collection event scheduled for November 7, from 9:00 a.m. to noon.

2. Morgan Stanley Irrevocable Trust Fund Update – Paul Azzaretto:

   A representative from Morgan Stanley presented an update on the Plainfield Township trust, reporting a value of just under $16,558,000 and a yield of approximately 3.8%. The representative discussed a difficult quarter for the bond market, concerns regarding inflation, and the outlook for interest rates, which were expected to trend downward over the longer term.

II. SECRETARY – AMANDA HANEY:

1. Board of Supervisors Meeting Minutes- September 24, 2026 DRAFT:

ACTION: Motion was made by Paul Levits and seconded by Ken Field to approve the September 24, 2026 minutes. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

2. Consideration of Planning Commission Recommendation for Estates at Shady Lane (PC-2024-008):

The Board reviewed the Preliminary/Final Major Subdivision/Land Development Plan for The Estates at Shady Lane, including the applicant's request to table the plan, the outstanding extension of time, the Planning Commission's recommendation, and Lehigh Valley Planning Commission comments. Discussion focused on detention basin maintenance, including a homeowners association agreement referenced in each property deed, maintenance funding and replenishment, fencing, and access; the Board noted that conditional approval would require satisfaction of all approval conditions.

ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to grant conditional approval for the Estates at Shady Lane. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

III. INTERIM TREASURER – PAIGE STEFANELLI:

1. Review and Approval of Treasurers Report including Accounts Payable ($78,074.42):

ACTION: Motion was made by Ken Field and seconded by Glenn Borger to accept the Treasurers Report including Accounts Payable in the amount of $78,074.42. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

2. Review and Approval of October Treasurers Report including Accounts Payable ($167,575.58):

ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to accept the Treasurers Report including Accounts Payable in the amount of $167,575.58. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

IV. TOWNSHIP ENGINEER – MIKE MUFFLEY:

A. Updates and Discussion:

1. Discussion of Township Engineer's Monthly Report:

   Township Engineer, Mike Muffley, reported that project cost estimates for Knitters Trail have been included in the meeting packet for budget preparation. He advised that Autumn Ridge had requested to be tabled and that the plan for 1725 Mack Road was scheduled for Planning Commission review at their October 19, 2026 meeting. No submission had been received for The Cubes at Wind Gap. He also provided an update regarding final cost estimates for Gall Farm and coordination with the Northampton County Parks Department.

B. For Consideration:

1. Discussion and Consideration of Intersection Traffic Control Signage at Roosevelt Street, T696 and 8th Street, T-695:

   Township Engineer, Mike Muffley, discussed traffic control concerns at the intersection of Eighth Street and Roosevelt Street, including potential conflicts of signage between northbound and westbound traffic. Jim Milot from Hanover Engineering reviewed the intersection and recommended two options to address the concerns. Mr. Muffley advised that an ordinance amendment would likely be required. Board members also discussed existing stop sign placement and site observations.

   ACTION: Motion was made by Jane Mellert and seconded by Paul Levits to have the necessary ordinance language prepared to correct the traffic controls at the intersection. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

2. Consideration of Recommendation of Payment on 2026 Bituminous Seal Coat Project – AMS Payment No. 1:

   ACTION: Motion was made by Jane Mellert and seconded by Paul Levits to approve payment in the amount of $155,292.63. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

V. TOWNSHIP MANAGER – PAIGE STEFANELLI:

A. Personnel:

1. Consideration of Public Interviews for Emergency Management Coordinator:

   The Board conducted public interviews with two candidates for the Emergency Management Coordinator position. Thomas Austin discussed his background in fire service and crisis management, experience preparing emergency plans,

availability, and progress toward completing PEMA certification requirements. The second candidate, Jonathan DeJesus, discussed his management, firefighting, hazardous materials response, and emergency planning experience. He addressed his work schedule, ability to respond to emergencies, and long-term interest in emergency management. Board members questioned both candidates regarding their qualifications, availability, and ability to fulfill the responsibilities of the position.

The Board entered Executive Session at 7:13 P.M. to discuss personnel and reconvened at 7:21 P.M.

ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to appoint Jonathan DeJesus as the full-time Emergency Management Coordinator. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

Township Manager, Paige Stefanelli, will send correspondence of the requested appointment to Northampton County Emergency Services Department for formal consideration and review.

B. New Business:

1. Consideration of 2027 Annual Contract for No Nonsense Neutering (NNN):

   ACTION: Motion was made by Jane Mellert and seconded by Ken Field to approve the 2027 contract for No Nonsense Neutering. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

2. Consideration of Special Event Application for Mikey L. Racciato Foundation 5k-10k Race:

   ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to approve the special event application. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

3. Consideration of Appointment of Sewage Enforcement Officer (SEO) for Hanover Engineering:

   The Board considered appointing Steven Hawk as an additional Sewage Enforcement Officer. In response to a question regarding compensation, Township Engineer, Mike Muffley, explained that Mr. Hawk was a new hire and that the work would be performed on an hourly basis.

ACTION: Motion was made by Glenn Borger and seconded by Jane Mellert to appoint Steven Hawk as an additional Sewage Enforcement Officer. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

4. Consideration of Casella Quote for Waste Services in reference to Plainfield Township Yard Waste Facility:

Township Manager, Paige Steffanelli, reported on yard waste disposal options involving Casella and Rizz and advised that responses to previously submitted questions remained outstanding. Discussion addressed anticipated resident participation, separation of clean and contaminated material, staffing, operating hours, and concerns regarding open roll-off containers and illegal dumping. Township Manager, Paige Stefanelli will report to the Board once clarification is received from Casella as requested.

ACTION: Motion was made by Glenn Borger and seconded by Paul Levits to table the matter. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

5. Discussion of 2027 Plainfield Township Budget Parameters:

Township Manager, Paige Stefanelli, presented the draft 2027 budget using the current tax rate of 5.5 mills and requested Board direction regarding proposed expenditures, project priorities, and any adjustment to the tax rate. Discussion addressed road infrastructure needs, projected fund balances, equipment needs, possible proposed interfund transfers, and the effect of such using alternative tax rates. Board members questioned further investment in Mud Run Road and discussed grant funding for other road projects. Supervisor, Jane Mellert, questioned a difference of approximately $14 million between the assessed property values used by the Township and the assessed value currently used within the Slate Belt Regional Police Department budget. Township Manager, Paige Stefanelli, stated that the Township's figure had been provided by the Northampton County Assessment Office and would forward the correspondence for review. Township Manager, Paige Stefanelli, will work with Chief, Jonathon Hoadley, to ensure the assessment is accurate in the police budget.

Board members discussed holding a budget workshop and reviewing proposed expenditures in greater detail. Resident, Alan Gumeny, offered historical revenue and expenditure information and recommended evaluating spending priorities. Ms. Stefanelli, explained that the draft included both necessary expenditures and requested projects, including a proposed $25,000 interfund transfer for fire apparatus.

ACTION: Motion was made by Glenn Borger and seconded by Paul Levits to have Board members review the draft budget before the next meeting, prepare lists of items they wish to retain or remove, and return to compare their recommendations. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

6. Request for 2026 Plainfield Township Volunteer Fire Company Financial Report (JM):

   Supervisor, Jane Mellert, requested financial records from the Plainfield Township Fire Company to assist the Board in reviewing funding and the proposed fire company fund ordinance. Discussion addressed receipts and expenditures, equipment inventory, and the scope of records the Township could request. The Township Solicitor and a participant identified as DeJesus expressed differing views regarding access to records involving Township contributions and relief association funds.

   ACTION: Motion was made by Jane Mellert and seconded by Paul Levits to request the Fire Company's itemized receipts and expenditures for 2025 and 2026 to date, together with an equipment inventory. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

   Township Manager, Paige Stefanelli, will request the reports notated from the Fire Company and present back to the Board of Supervisors.

7. Local Share Account Grant Award for Plainfield Township – FYI:

   Township Manager, Paige Stefanelli, reported that the Township had been awarded a $200,000 Local Share Account grant and an additional $110,000 for P25 Radios for the Plainfield Township Volunteer Fire Company. She advised that authorization had been given to proceed with purchasing P25 radios and discussed possible purchasing of the P25 Radios for the Public Works Department and the Slate Belt Regional Police Department. Supervisor, Jane Mellert, questioned why grant funds were being received through the Township rather than directly by the Fire Company. Township Manager, Paige Stefanelli, indicated it was explained that the Fire Company could not apply directly for the Local Share Account grant and that the application had to be submitted through the municipality.

C. Resolutions:

1. **Resolution No. 2026-25** – 2026 Budget Amendment to Appropriate Additional Funds for Police Protection Services Provided by Slate Belt Regional Police Department:

The Board discussed Resolution 2026-25 authorizing supplemental funding for the Slate Belt Regional Police Department for the 2026 Fiscal Year. Police Chief, Jonathon Hoadley, explained that the shortfall involved increased health insurance costs and anticipated grant revenue that did not materialize. He outlined corrective measures, including removing anticipated grant revenue from the budget, reviewing health insurance options, holding additional budget meetings, and consulting with an accounting service. Board members expressed concerns regarding the timing of the funding request, financial oversight, and the effect on taxpayers. Supervisor, Jane Mellert, requested additional financial information and questioned compliance with the charter agreement. Supervisor, Ken Field, stated that safeguards and additional accounting review were being pursued by the Police Commission to prevent a recurrence. Township Manager, Paige Stefanelli, indicated that the Township and Slate Belt Regional Police Commission are in compliance with the Charter Agreement pertaining to this matter.

ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Resolution 2026-25, providing an allocation of $330,907 from the General Fund for police expenses. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 4-0-1, with Jane Mellert abstaining due to requesting information in a letter dated September 22, 2026.**

2. **Resolution No. 2026-26** – Agricultural Security Amendment for Huratiak Homes, LLC (E9-10-20-0625):

Township Solicitor, Dave Backenstoe, presented Resolution 2026-26 to add 9.55 acres to the Agricultural Security Area and explained the application and review process. Discussion addressed the property's location within Plainfield Township. It was clarified that the designation did not involve payment of Township funds or reduce the property's taxes.

ACTION: Motion was made by Paul Levits and seconded by Jane Mellert to approve Resolution 2026-26. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

3. **Resolution No. 2026-27** – Local Share Account Statewide Grand Application Submission:

The Board considered Resolution 2026-27 for a Local Share Account grant application requesting $486,476 for a leaf vacuum truck and a crack sealing machine. Discussion addressed equipment needs, availability through the Council of Governments, potential leaf collection services, and storage capacity. Supervisor, Nolan Kemmerer, expressed concern about acquiring additional equipment before addressing facility needs. The Board of Supervisors discussed alternative grant options.

ACTION: Motion was made by Glenn Borger and seconded by Paul Levits to not approve the grant application. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

Township Manager, Paige Stefanelli, advised that the application could be amended to seek funding for another purpose. Storage quotes were expected for the next meeting, and Supervisor, Jane Mellert, and Supervisor, Paul Levits, requested an opportunity to tour the Township facilities.

4. **Resolution No. 2026-28** – Standard Mileage Rate Amendment:

ACTION: Motion was made by Paul Levits and seconded by Nolan Kemmerer to authorize the mileage reimbursement rate from .72 to .76. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

VI. PUBLIC WORKS DIRECTOR – WILLIAM HUGHES:

1. Consideration of Approval of Public Works Monthly Report:

Public Works Director, Will Hughes, reported on Public Works activities. Mr. Hughes explained that Signal Service had repaired a different pedestrian push button than intended at Jacobsburg Road and Route 512. An additional quote was obtained to address the remaining work. The Board discussed damaged or missing poles and whether they could be positioned farther from the roadway. Alpha Space was tentatively scheduled to begin work on October 26, with completion expected within four days. Public Works Director, Will Hughes, also reported on pest control and a Township-wide review of traffic and street signage that identified potential ordinance corrections.

ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve the Public Works Monthly Report. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

2. Consideration of Annual Maintenance of Generator Contracts:

Public Works Director, Will Hughes, presented generator maintenance options, including service call rates and a proposal from Henry's Generator Service with a $650 basic contract and a four-hour minimum. Mr. Hughes recommended a service contract given the age of the Township's generator and the provider's specialized knowledge and access to replacement parts.

ACTION: Motion was made by Nolan Kemmerer and seconded by Jane Mellert to approve Henry's Generator Service contract, conditioned upon removal of the

final sentence requiring 30 days' notice of cancellation. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0**.

3. Discussion and Consideration of Street Ordinance Amendments:

Public Works Director, Will Hughes, requested direction on obtaining an estimate for a truck size and class restriction study involving Buss, Sanders, and Glass Streets. Supervisor, Jane Mellert, reported that speed limit signs on Benders Road were unreadable and stated that she would send photographs to Mr. Hughes. Mr. Hughes advised that signs requiring attention were being identified during road inspections.

ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to obtain an estimate from Jim Milot of Hanover Engineering Associates. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0**.

VII. SOLICITOR'S REPORT – (DAVID BACKENSTORE, ESQ.)

1. Public Hearing on Ordinance No. 437 pertaining to an increase in the Plainfield Township Tax Collector Certification Fee:

The Township Solicitor presented Ordinance No. 437 to increase the tax certification fee from $25 to $35. He explained that the proposed fee change was not subject to the Act 511 timing restriction discussed. He confirmed that the public hearing had been advertised and that proof of publication had been received from The Morning Call.

2. Consideration of Adoption of Ordinance No. 437 to Increase Plainfield Tax Collector Certification Fee (Ordinance No. 298):

ACTION: Motion was made by Paul Levits and seconded by Nolan Kemmerer to adopt Ordinance No. 437. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0**.

3. Engagement of Special Legal Counsel for Road Projects:

Township Solicitor, Dave Backenstoe, recommended engaging John Kosatos as special legal counsel for road projects, including issues involving Mud Run Road, at an hourly rate of $160, consistent with the Solicitor's rate.

ACTION: Motion was made by Paul Levits and seconded by Nolan Kemmerer to approve the engagement of Special Legal Counsel for Road Projects. ***Prior to the vote, Chairman Glenn Borger asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0**.

4. Public Hearing on Ordinance No. 438 relating to Solid Waste and Recycling – Hauler Collection Services:

   The Township Solicitor, Dave Backenstoe, presented Ordinance No. 438 amending the Township's solid waste ordinance. He confirmed that the ordinance had been advertised and that proof of publication had been received from The Morning Call.

5. Consideration of Adoption of Ordinance No. 438 relating to Solid Waste and Recycling – Hauler Collection Services:

   ACTION: Motion was made by Paul Levits and seconded by Ken Field to adopt Ordinance No. 438. ***Prior to the vote, Chairman Glenn Borger asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 4-1, with Jane Mellert opposed.**

6. Consideration of Advertisement for Ordinance No. 439 pertaining to a Proposed Road Infrastructure Fund:

   The Board considered authorizing advertisement of proposed Ordinance No. 439 to establish a road infrastructure sinking fund separate from the General Fund. Discussion addressed existing capital reserve accounts, restrictions on the proposed fund's use, transfers, and its relationship to Liquid Fuels funding. Board members requested further consideration of the proposal during the budget review.

   ACTION: Motion was made by Nolan Kemmerer and seconded by Jane Mellert to table this matter until the budget discussion. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

7. Consideration of Advertisement for Ordinance No. 440 pertaining to a Proposed Fire Apparatus Fund:

   The Board discussed proposed Ordinance No. 440 to establish a sinking fund for future fire apparatus purchases. Discussion addressed limiting expenditures to specified apparatus, including ladder trucks, tanker trucks, and pumper trucks, rather than routine repairs or operating expenses. Township Solicitor, Dave Backenstoe, explained that disbursements would require Board approval. Board members also discussed incorporating financial reporting requirements into the ordinance.

   ACTION: Motion was made by Glenn Borger and seconded by Ken Field to table this matter and revise the proposed ordinance to include financial reporting requirements and specify eligible apparatus purchases. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

X. ROAD REPORT, PLANNING and ZONING REPORT, RECREATION BOARD AND FIRE COMPANY and AMBULANCE REPORTS:

1. Planning and Zoning Report – September 2026
2. Fire Company and Ambulance Report – September 2026

ACTION: Motion was made by Ken Field and seconded by Glenn Borger to accept the Planning and Zoning Report as well as Fire Company and Ambulance Report. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

3. Recreation Board Report – Brianne Kemmerer-
    a. Consideration of Trunk or Treat Community Event

ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve the Trunk or Treat event. ***Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*** **Motion approved. Vote 5-0.**

XI. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:

1. Slate Belt Regional Police Department Report:

   No report was presented

2. Discussion of Slate Belt Regional Police Department 2027 Budget:

   Discussion remained tabled.

3. Discussion of Slate Belt Regional Police Department Lease Agreement:

   Discussion remained tabled.

XII. CITIZEN'S AGENDA/NON-AGENDA (*Only persons who have signed the Sign-In Sheet by 6:15 PM will be allowed to speak. There is a 3-minute time limit for speakers):*

XIII. BOARD OF SUPERVISORS REPORTS:

1. Glenn Borger – No Report was presented.
2. Kenneth Field – No Report was presented.
3. Nolan Kemmerer – No Report was presented.
4. Paul Levits – No Report was presented.

5. Jane Mellert - Ms. Mellert feels the township would benefit from a finance committee.

ADJORNMENT:

Having no further business to come before the Board of Supervisors, the motion was made by Ken Field and seconded by Nolan Kemmerer to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 9:48 P.M.

Respectfully submitted,

Amanda Haney

Amanda Haney
Administrative Coordinator
Plainfield Township